

Microsoft Excel Refresher Course



Microsoft Excel is a powerful tool that can help to streamline many varied tasks. It can also be surprisingly easy to use. In this workshop, Eric Weinstein, Assistant Professor of Business Administration, will illustrate some of the most useful *Excel* techniques through the creation of a gradebook spreadsheet. This workshop will cater to both novice and experienced users, so sign up today!



Wednesday, September 30, 2009

11:20 a.m. – 12:15 p.m.

Sagtikos 141 – Classroom 3

To register go to

http://dephome.sunysuffolk.edu/West_TLC/TLCRegister/