Priority Registration Information for Grant Campus Students –
Summer/Fall 2010

Do you know your User Name and Password?
- Your username is the first four letters of your last name, the first initial of your first name and the last two digits of your social security number.
- If you don't remember your password, go to my SCCC login and click on "Having Problems Logging In". Try answering the questions to determine the problem.
- If you still cannot obtain a password, you can have it re-set in the Counseling Center (Caumsett Hall – Room 20) or the Registrar's Office (Caumsett Hall - Room 113).

Do you know how to get your Transcript and SAIN?
- In your student portal, print out a copy of your transcript and SAIN.
- Verify that the courses that are on your transcript that count in your curriculum, are also on your SAIN.
- You can access your student portal via any computer lab on campus.

Do you know how to locate your Program of Study?
- Your program of study is listed in the college catalog and online at the following URL:
http://www3.sunysuffolk.edu/Catalog/

Are you working and attending classes at the same time?
- When deciding on the number of credits you want to register for, be mindful of the following:
  o If you are working more than 20 hours per week and must be full time, you may want to limit your credit load to 12 credits.
  o If you are working less than 20 hours, you may want to limit your credit load to 15 credits.

Are you currently on probation or taking developmental courses?
- You will not be able to register online.
- You will need to see a a counselor before you will be able to register.
- The Counseling Center is located in Caumsett Hall Room 20.

What if you are unsure of which courses to take?
- Faculty advisors and counselors will assist you with the selection of courses only.
- You will be directed to a computer lab to search for days and times to determine your own schedule.
- If you are in a specific program such as Business, Criminal Justice, Nursing, Theater, etc. please visit the faculty in those departments for program planning assistance. They have a wealth of knowledge regarding their courses and can assist you with future plans. Click here for a PDF file that will give you Departmental Locations at the Grant Campus.
- You may choose a faculty member to assist you whom you currently or previously had as a professor.
- If you have faculty member that has been assigned to you, such as in the College Success Program or EOP program please contact them for advising assistance.
Are you thinking of changing your major?
Find a faculty member in that curriculum to help you with determining your future plans.
Counselors can also assist you with help in deciding on another major.
All students must complete an Advisement/Registration Worksheet before seeing a faculty advisor or counselor for advisement. Forms are located on the student portal, at the Counseling Center, and at Arena Advisement.

The Grant Campus Priority Registration Arena Advisement will be held in the Sagtikos Arts and Science building Lobby. The dates and times are as follows: April 12, 13 and 14th from 9am to 4pm

Any students currently on probation and/or are taking developmental courses and need a signature to register will be advised in the Counseling Center located in Caumsett Hall Room 20.