Faculty Student Advisement

Spring 2010 Priority Registration

Students enrolled for Fall 2009 may register starting on November 16th On-Line or In Person

Spring 2010 registration is open to all starting on November 23rd

Wintersession 2010 registration starts October 26th
Ammerman Campus
Student Services

✧ Offices relating to the registration process

✧ Admissions 451-4022
✧ Advising/Testing 451-4056
✧ Counseling 451-4053
✧ Disability Services 451-4045
✧ ESL Office 451-4707
✧ Financial Aid 451-4072
✧ Registration/Veterans Affairs 451-4004
Grant Campus
Student Services

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 Offices relating to the registration process

Caumsett Hall

- Admissions 451-4022
- Advising/Testing 451-4056
- Counseling 451-4053
- Disability Services 451-4045
- Financial Aid 451-4072
- Registration/Veterans Affairs 451-4004

Sagtikos Building

- ESL Office 851-6519
Eastern Campus
Student Services

✧ Offices relating to the registration process

Peconic Building

✧ Admissions 548-2512
✧ Advising/Testing 548-2527
✧ Counseling 548-2527
✧ Disability Services 548-2527
✧ ESL Office 548-2654
✧ Financial Aid 548-2525
✧ Registration/Veterans Affairs 548-2502
Advising & Counseling Services

Advising and Counseling Offices offer a variety of services and programs including:

- Academic Advising
- Curriculum Review
- Choosing a Major/Career
- Transfer Advising
- Long Term Academic Planning
- Personal Counseling Referrals
- Disability Support Services
Resources

Academic Skills and Learning Centers

Ammerman Campus
- Foreign Language/ESL Lab - Islip Arts bldg. Room 114
- Math Learning Center - Riverhead bldg. Room 235
- Reading Enrichment Center - Islip Arts bldg. Room 116
- Writing Center - Islip Arts bldg. Room 101

Eastern Campus
- Academic Skills Center - Orient Bldg. Room 234

Grant Campus
- Academic Skills Center - Sagtikos Bldg. Room 100

Additional departmentally based tutoring centers are available in most other disciplines
# Resources

## Career Services and Cooperative Education

- Career Exploration
- Interest Inventories
- Workshops and Seminars
- Resume Writing/Review
- Researching Career Fields
- Internship Opportunities
- Mock Interview Sessions
- Career Fairs & Employer Networking

## Locations

<table>
<thead>
<tr>
<th>Campus</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ammerman Campus</td>
<td>Babylon Student Center - Room 205</td>
</tr>
<tr>
<td>Grant Campus</td>
<td>Nesconset Hall – Suite 1</td>
</tr>
<tr>
<td>East Campus</td>
<td>Corchaug Building – Room 007</td>
</tr>
</tbody>
</table>
Developmental Studies Policy

Developmental Studies courses MUST be:

✧ Completed as early as possible
✧ Taken in sequence, each semester, starting with student’s first semester

THESE COURSES ARE FIRST PRIORITY
Developmental Studies Courses

Non-Credit

✧ Do NOT count toward graduation

However they do...
✧ Count for billing & insurance purposes
✧ Count towards full-time status
✧ Fulfill prerequisites for college level courses
Students taking developmental classes must complete them before taking college content courses.

**Developmental Courses to College Level**

**English**
- ENG 009 → ENG 010 → ENG 101

**Reading**
- RDG 098 & RDG LABA → RDG 099 & RDG LABB

**Math**
- MAT001 → MAT007
- MAT001L → MAT007L
- or
- MAT006
- MAT101, MAT102, MAT103, MAT107*, or MAT111

*MAT107 Recommended for Information Technology Majors only.
1. Semester calendar: pg 6 & 7
2. Academic and Student policies: pg 65 – 75 (includes grading system)
3. Curricula: pg 87 – 185
4. Academic Areas, disciplines and Course Codes: pg 190
5. Courses: pg 187 – 288
SUNY GENERAL EDUCATION REQUIREMENTS

30 CREDIT-HOUR General Education requirements for all baccalaureate degree candidates at SUNY schools

http://www3.sunysuffolk.edu/academics/GenEd/GenEd.asp
Faculty – Self Service Banner
Student Advisement

Faculty Services
Student Advisement Menu
ID selection
Indicates if there are any holds that would block registration.

The Advising and Testing Hold is only for new students when they first register. It blocks them from changing courses on the web.

This will be lifted by priority registration, so students may register online, as long as they have no other holds such as a developmental course hold or a financial hold, etc.
View Test Scores

- Indicates the CPT test scores and more importantly the student’s placements – either developmental or college level.

- Students may be placed into none, one, two, or three developmental course(s).

- CPT - first test scores  
  RPT – re-test scores

- The departments of English, Reading and Math will re-test students who have already tested/retested or have taken the course and not passed.

Test Scores

<table>
<thead>
<tr>
<th>Test Description</th>
<th>Test Score</th>
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<tbody>
<tr>
<td>CPT Algebra Skills Scores</td>
<td>078</td>
</tr>
<tr>
<td>CPT Arithmetic Skills Scores</td>
<td>044</td>
</tr>
<tr>
<td>CPT Reading Scores</td>
<td>062</td>
</tr>
<tr>
<td>CPT Sentence Skills Scores</td>
<td>081</td>
</tr>
<tr>
<td>Reading Dept. Test</td>
<td>099</td>
</tr>
<tr>
<td>English Dept. Test</td>
<td>999</td>
</tr>
<tr>
<td>Math Dept. Test</td>
<td>999</td>
</tr>
<tr>
<td>Placement Lvl Col Eng ENG101</td>
<td>101</td>
</tr>
<tr>
<td>Placement Lvl Math MAT007</td>
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</tr>
<tr>
<td>Placement Lvl Math MAT101-112</td>
<td>101</td>
</tr>
<tr>
<td>Placement Lvl Col Reading</td>
<td>101</td>
</tr>
</tbody>
</table>
Matriculated Students in good Academic Standing can register on-line for classes.

Students who need to register in person include:
- Developmental Studies students,
- students on probation,
- dismissed students, and
- students with a G.P.A. below 2.0

A Blue Advising/Registration Form, with faculty signature, is required for students who must register in person.
Academic Transcript

- Shows all courses the student has taken, passed or not passed, withdrawn from as well as transfer courses from other colleges, AP scores from high school, and CLEP equivalencies.
Class Schedule Search

- Class Schedule is MUCH EASIER to use under Self-Service Banner Student Services Tab - be sure to click the campus designation when looking up classes.

- When working with students, this is the ONLY time you should be under the Student Services Tab.
Class Schedules

Sections Found

ANT-Anthropology

<table>
<thead>
<tr>
<th>Select CRN</th>
<th>Subj</th>
<th>Crse</th>
<th>Sec</th>
<th>Cmp</th>
<th>Cred</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Cap</th>
<th>Act</th>
<th>Rem</th>
<th>Instructor</th>
<th>Date (MM/DD)</th>
<th>Location</th>
<th>Attribute</th>
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</thead>
<tbody>
<tr>
<td>NR</td>
<td>91253</td>
<td>ANT</td>
<td>101</td>
<td>100</td>
<td>A</td>
<td>3.000 Cultural Anthropology</td>
<td>WF</td>
<td>12:30 pm - 01:45 pm</td>
<td>26</td>
<td>25</td>
<td>1</td>
<td>Linda E. Barber (P)</td>
<td>08/25-12/19</td>
<td>STHMNP</td>
<td>ANT-Anthropology and GOWC-Gen Ed 0th World Civiliz and GSSC-Gen. Ed. Social</td>
</tr>
</tbody>
</table>

Student Services

Sections Found

Cultural Anthropology - 91253 - ANT 101 - 100

Associated Term: Fall 2008
Registration Dates: Apr 05, 2008 to Sep 01, 2008
Levels: Undergraduate
Instructors: Linda E Barber (P)

Ammerman (A) Campus
Lecture Schedule Type
Traditional on campus Instructional Method
3.000 Credits
View Catalog Entry

Scheduled Meeting Times

<table>
<thead>
<tr>
<th>Type</th>
<th>Time</th>
<th>Days</th>
<th>Where</th>
<th>Date Range</th>
<th>Schedule Type</th>
<th>Instructors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class</td>
<td>12:30 pm - 1:45 pm</td>
<td>WF</td>
<td>Ammerman-Southhampton Bldg 113</td>
<td>Aug 25, 2008 - Dec 19, 2008</td>
<td>Lecture</td>
<td>Linda E. Barber (P)</td>
</tr>
</tbody>
</table>
Questions?

Ammerman Campus – 451 – 4053
Counseling Center – Ammerman Building – Room 209

Grant Campus – 851 – 6250
Counseling Center – Caumsett Hall – Room 20

East Campus – 548 – 2699
Counseling Center – Peconic Building – Room 122