Agreement

This Agreement (Agreement) is between the Suffolk County Community College (College), having its principal office at 533 College Road, Selden, New York 11784-2899, a chartered Community College (pursuant to New York State Education Law) under the sponsorship of the County of Suffolk (County), a municipal corporation of the State of New York; and

Allied Environmental Signage, LLC (Contractor), a New York corporation licensed to do business in the State of New York, having its principal place of business at 69 Megill Road, Farmingdale, New Jersey 07727.

The parties hereto desire for the Contractor to supply and install new parking lot signs at the Ammerman Campus in Selden, New York, and to remove and dispose of the existing signs (Services).

Term of Agreement: March 1, 2015 through February 29, 2016.

Total Cost of Agreement: $132,200.00, as set forth in Exhibit E, attached hereto.

Terms and Conditions: Shall be as set forth in Exhibits A through L, attached hereto.

In Witness Whereof, the parties hereto have executed this Agreement as of the latest date written below.

Allied Environmental Signage, LLC

By:________________________
Kevin White
President:
Fed. Tax ID # 26-4113034

Date:________________________

Approved as to Legality:
Suffolk County Community College

By:________________________
Louis J. Petrizzi
College General Counsel

Date: 03/10/15

Suffolk County Community College

By:________________________
Dr. Shaun L. McKay
President

Date: 3/13/15

Approved:
Suffolk County Community College

By:________________________
Gail Vizzini
Vice President for Business and
and Financial Affairs

Date: MAR 1 0 2015
Recommended:

By: Paul Cooper
Paul Cooper
Executive Director of Facilities/
Technical Support

Date: 3/10/15
List of Exhibits

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General Terms and Conditions

Whereas, the College issued a bid which was advertised on September 26, 2014; and

Whereas, the Contractor submitted a response to such bid on November 14, 2014; and

Whereas, the College has selected the Contractor to provide the Services as set forth herein; and

Now therefore, in consideration of the mutual provisions and covenants hereafter set forth, the parties hereto agree as follows:

1. Contractor Responsibilities

   a. Services

      The Contractor shall provide Services as described in Exhibit D, entitled “Description of Services.”

   b. Qualifications and Licenses

      To the extent applicable, the Contractor specifically represents and warrants that it has and shall possess, and that, to the extent applicable, its employees, agents and subcontractors have and shall possess, the required education, knowledge, experience and character necessary to qualify them individually for the particular duties they perform and that the Contractor has and shall have, and, to the extent applicable, its employees, agents and subcontractors have and shall have, all required authorizations, certificates, certifications, registrations, licenses, permits or other approval(s) required by the State, County or other authorities for the Services provided.

   c. Engineering Certificate

      In the event that this Agreement requires any engineering services, the Contractor shall submit, prior to, or along with, any plans, reports, specifications, permit or other applications, analyses or other engineering work required to be submitted to the College for approval under this Agreement, the Certificate(s) of Authorization, issued pursuant to § 7210 of the New York Education Law, of its consultants, subcontractors, subcontractors, and/or any other entity (including, but not limited to, the Contractor and any of its subsidiaries, divisions, affiliates or an entity under the control of the Contractor) performing all or part of the engineering services necessary hereunder. Failure to file, submit or maintain the Certificate(s) shall be grounds for rejection of any plans, reports, specifications, permit or other applications, analyses or other engineering work submitted for approval under the terms of this
Agreement.

d. **Bid Documents and Project Manual**
Copies of the Bid Documents and Project Manual have been provided to the Contractor and all services, obligations and requirements set forth therein are incorporated herein by reference.

2. **Term and Termination**

a. **Term**

This Agreement shall cover the period set forth on page one of this Agreement, unless sooner terminated as provided below. Upon receipt of a Termination Notice, as that term is defined below, pursuant to the following paragraphs, the Contractor shall promptly discontinue all Services affected, unless otherwise directed by the Termination Notice.

b. **Termination for Cause**

i. A failure to maintain the amount and types of insurance required by this Agreement may result in immediate termination of this Agreement, in the sole discretion of the College.

ii. Failure to comply with federal, state or local laws, rules, regulations, or College or County policies or directives, may result in immediate termination of this Agreement, in the sole discretion of the College.

iii. If the Contractor becomes bankrupt or insolvent or falsifies its records or reports, or misuses its funds from whatever source, the College may terminate this Agreement in whole or in part, effective immediately, or, at its option, effective at a later date specified in the notice of such termination to the Contractor.

iv. In the event of a failure on the part of Contractor to observe any of the other terms and conditions of this Agreement, this Agreement may be terminated in whole or in part in writing by the College provided that no such termination shall be effective unless the Contractor is given five (5) calendar days' (or longer, at the College's option) written notice of intent to terminate ("Notice of Intent to Terminate"), delivered in accordance with the Exhibit entitled "Notices and Contact Persons." During such five (5) day period, (or longer, at the College's option) the Contractor will be given an opportunity for consultation with the College and an opportunity to cure all failures of its obligations prior to termination by the College. In the event that the Contractor has not cured all its failures to fulfill its obligations to the satisfaction of the College by the end of the (5) day period (or longer, at the College's option), the College may issue a written termination notice ("Termination Notice"), effective immediately.
c. Termination for Emergencies

An emergency or other condition involving possible loss of life, threat to health and safety, destruction of property or other condition deemed to be dangerous, in the sole discretion of the College, may result in immediate termination of this Agreement, in whole or in part.

d. Termination for Convenience

The College shall have the right to terminate this Agreement at any time and for any reason deemed to be in its best interest, provided that no such termination shall be effective unless the Contractor is given thirty (30) calendar days' prior written notice termination notice ("Termination Notice"). In such event of termination, the College shall pay the Contractor for the services rendered through the date of termination.

e. Payments upon Termination

i. Upon receiving a Termination Notice, the Contractor shall promptly discontinue all services affected unless otherwise directed by the Termination Notice.

ii. The College shall be released from any and all responsibilities and obligations arising from the services provided in accordance with this Agreement, effective as of the date of termination, but the College shall be responsible for payment of all claims for services provided and costs incurred by the Contractor prior to termination of this Agreement, that are pursuant to, and after the Contractor's compliance with, the terms and conditions of this Agreement.

iii. Upon termination, the Contractor agrees to promptly reimburse to the College the balance of any funds advanced to the Contractor by the College. Upon termination, any funds paid to the Contractor by the College which were used by the Contractor in a manner that failed to comply with the terms and conditions of this Agreement must be promptly reimbursed. If there is no response or if satisfactory repayments are not made, the College may recoup such payments from any amounts due or becoming due to the Contractor from the College under this Agreement or otherwise. The provisions of this subparagraph shall survive the expiration or termination of the Agreement.

3. Indemnification

a. General

The Contractor agrees that it shall protect, indemnify and hold harmless the College and/or County and their officers, officials, employees,
contractors, agents and other persons from and against all liabilities, fines, penalties, actions, damages, claims, demands, judgments, losses, costs, expenses, suits or actions and reasonable attorneys' fees, arising out of the acts or omissions or the negligence of the Contractor in connection with the services described or referred to in this Agreement. The Contractor shall defend the College and/or County and their officers, officials, employees, contractors, agents and other persons in any suit, including appeals, or at the College and/or County's option, pay reasonable attorney's fees for defense of any such suit arising out of the acts or omissions or negligence of the Contractor, its officers, officials, employees, subcontractors or agents, if any, in connection with the services described or referred to in this Agreement.

b. Federal Copyright Act

The Contractor hereby represents and warrants that it will not infringe upon any copyrighted work or material in accordance with the Federal Copyright Act during the performance of this Contract. Furthermore, the Contractor agrees that it shall protect, indemnify and hold harmless the College and/or County and their officers, officials, employees, contractors, agents and other persons from and against all liabilities, fines, penalties, actions, damages, claims, demands, judgments, losses, costs, expenses, suits or actions and reasonable attorney's fees, arising out of the acts or omissions or the negligence of the Contractor in connection with the services described or referred to in this Agreement. The Contractor shall defend the College and/or County and their officers, officials, employees, contractors, agents and other persons in any suit, including appeals, or, at the College and/or County's option, pay reasonable attorney's fees for defense of any such suit arising out of the acts or omissions or negligence of the Contractor, its officers, officials, employees, subcontractors, lessees, licensees, invitees or agents, if any, in connection with the services described or referred to in this Agreement.

4. Insurance

a. The Contractor agrees to procure, pay the entire premium for and maintain throughout the term of this Agreement, insurance in amounts and types specified by the College and/or County and as may be mandated and increased from time to time. The Contractor agrees to require that all of its subcontractors, in connection with work performed for the Contractor related to this Agreement, procure, pay the entire premium for and maintain throughout the term of this Agreement insurance in amounts and types equal to that specified by the College and/or the County for the Contractor. Unless otherwise specified by the College and/or the County and agreed to by the Contractor, in writing, such insurance shall be as follows:

i. Commercial General Liability insurance, including contractual liability coverage, in an amount not less than Two Million Dollars
(2,000,000.00) per occurrence for bodily injury and Two Million Dollars ($2,000,000.00) per occurrence for property damage.

ii. **Automobile Liability** insurance (if any vehicles are used by the Contractor in the performance of this Agreement) in an amount not less than Five Hundred Thousand Dollars ($500,000.00) per person, per accident, for bodily injury and not less than One Hundred Thousand Dollars ($100,000.00) for property damage per occurrence.

iii. **Worker’s Compensation** and **Employer’s Liability** insurance in compliance with all applicable New York State laws and regulations and **Disability Benefits** insurance, if required by law. Contractor shall furnish to the College, prior to its execution of this Agreement, the documentation required by the State of New York Workers’ Compensation Board of coverage or exemption from coverage pursuant to §§57 and 220 of the Workers’ Compensation Law. In accordance with General Municipal Law §108, this Agreement shall be void and of no effect unless the Contractor shall provide and maintain coverage during the term of this Agreement for the benefit of such employees as are required to be covered by the provisions of the Workers’ Compensation Law.

iv. **Owners and Contractors’ Protective Liability (OCP)** insurance in an amount not less than One Million Dollars ($1,000,000) combined single limit for bodily injury and property damage per occurrence and covering the liability of the College, all its employees (including but not limited to the Vice President for Business and Financial Affairs), the County of Suffolk and all its employees, both officially and personally, with respect to all work under this Agreement performed by Contractor or by its subcontractors, including omissions or supervisory acts of the College, its employees, the County of Suffolk or its employees.

v. **“All Risk” Builder’s Risk Property** insurance upon the entire project on which the work of the Agreement is to be done to One Hundred Percent (100%) of the completed value thereof.

b. All policies providing such coverage shall be issued by insurance companies with an A.M. Best rating of A- or better.

c. The Contractor shall furnish to the College Declaration Pages for each such policy of insurance and upon request, a true and certified original copy of each such policy, evidencing compliance with the aforesaid insurance requirements. In the case of commercial general liability insurance, the College and the County of Suffolk shall be named as additional insureds and the Contractor shall furnish a Declaration Page and endorsement page evidencing the College and the County’s status as additional insureds on the policy.
d. Any such Declaration Page, certificate of insurance, policy, endorsement page or other evidence of insurance supplied to the College shall provide for the College and the County of Suffolk to be notified in writing thirty (30) days prior to any cancellation, nonrenewal or material change in the policies. Such Declaration Page, certificate of insurance, policy, endorsement page, other evidence of insurance and any notice of nonrenewal or material change shall be mailed to the College and the County at the addresses set forth in this Agreement in the exhibit entitled “Notices and Contact Persons” or at such other address of which the College and/or the County shall have given the Contractor notice in writing.

e. In the event the Contractor shall fail to provide the Declaration Page, certificate of insurance, policy, endorsement page or other evidence of insurance, or fails to maintain any insurance required by this Agreement, the College and/or the County may, but shall not be required to, obtain such policies and deduct the cost thereof from payments due Contractor under this Agreement or any other agreement between the College and/or the County and Contractor.

5. Independent Contractor

It is expressly agreed that the Contractor's status hereunder is that of an independent contractor. Neither the Contractor, nor any person hired by the Contractor shall be considered employees of the College and/or the County for any purpose.

6. Severability

It is expressly agreed that if any term or provision of this Agreement, or the application thereof to any person or circumstance, shall be held invalid or unenforceable to any extent, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and every other term and provision of this Agreement shall be valid and shall be enforced to the fullest extent permitted by law.

7. Merger; No Oral Changes

It is expressly agreed that this Agreement represents the entire agreement of the parties and that all previous understandings are merged in this Agreement. No modification of this Agreement shall be valid unless written in the form of an Amendment and executed by both parties.

8. Set-Off Rights

The College and/or the County shall have all of its common law, equitable, and statutory rights of set-off. These rights shall include, but not be limited to, the
College and/or the County’s option to withhold, for the purposes of set-off, any moneys due to the Contractor under this contract up to any amounts due and owing to the College and/or County with regard to this contract and/or any other contract with the College or any County department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the College and/or the County for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The College and/or the County shall exercise its set-off rights in accordance with normal College and County practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the College and/or the County, their representatives, or the County Comptroller, and only after legal consultation with the College General Counsel and County Attorney.

9. Non-discrimination in Services

During the performance of this Agreement:

a. The Contractor shall not, on the grounds of race, creed, color, national origin, sex, age, disability, sexual orientation, military status or marital status:

i. deny any individual any services or other benefits provided pursuant to this Agreement; or

ii. provide any services or other benefits to an individual that are different, or are provided in a different manner, from those provided to others pursuant to this Agreement; or

iii. subject an individual to segregation or separate treatment in any matter related to the individual’s receipt of any service(s) or other benefits provided pursuant to this Agreement; or

iv. restrict an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any services or other benefits provided pursuant to this Agreement; or

v. treat an individual differently from others in determining whether or not the individual satisfies any eligibility or other requirements or condition which individuals must meet in order to receive any aid, care, service(s) or other benefits provided pursuant to this Agreement.

b. The Contractor shall not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, creed, color, national origin, sex, age, disability, sexual orientation, military status or marital status, or have the effect of defeating or substantially impairing accomplishment of the objectives of this Agreement in respect to individuals of a particular race, creed, color, national origin, sex, age, disability, sexual orientation, military status or marital status, in determining:
i. the types of service(s) or other benefits to be provided, or

ii. the class of individuals to whom, or the situations in which, such service(s) or other benefits will be provided; or

iii. the class of individuals to be afforded an opportunity to receive services.

10. **Nonsectarian Declaration**

The Contractor agrees that all services performed under this Agreement are secular in nature, that no funds received pursuant to this Agreement will be used for sectarian purposes or to further the advancement of any religion, and that no services performed under this program will discriminate on the basis of religious belief.

11. **Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of New York, without regard to conflict of laws. Venues shall be designated in Suffolk County, New York or the United States District Court for the Eastern District of New York.

12. **No Implied Waiver**

No waiver shall be inferred from any failure or forbearance of the College and/or the County to enforce any provision of this Agreement in any particular instance or instances, but the same shall otherwise remain in full force and effect notwithstanding any such failure or forbearance.

13. **Conflicts of Interest**

a. The Contractor agrees that it will not during the term of this Agreement engage in any activity that is contrary to and/or in conflict with the goals and purposes of the College and/or the County.

b. The Contractor is charged with the duty to disclose to the College and/or the County the existence of any such adverse interests, whether existing or potential. This duty shall continue so long as the Contractor is retained on behalf of the College. The determination as to whether or when a conflict exists or may potentially exist shall ultimately be made by the College General Counsel and the County Attorney after full disclosure is obtained.

14. **Cooperation on Claims**

Each of the parties hereto agrees to render diligently to the other party, without additional compensation, any and all cooperation, that may be required to defend the other party, its employees and designated representatives against any claim,
demand or action that may be brought against the other party, its employees or designated representatives in connection with this Agreement.

15. Confidentiality

Any records, reports or other documents of the College and/or the County or any of its agencies used by Contractor pursuant to this Agreement or any documents created as a part of this Agreement shall remain the property of the College and/or the County and shall be kept confidential in accordance with applicable laws, rules and regulations.

16. Assignment and Subcontracting

a. The Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this Agreement, or any of its right, title or interest therein, or its power to execute the Agreement, or assign all or any portion of the monies that may be due or become due hereunder, to any other person or corporation, without the prior consent in writing of the College, and any attempt to do any of the foregoing without such consent shall be of no effect.

b. The Contractor shall not enter into subcontracts for any of the work contemplated under this Agreement without obtaining prior written approval of the College. Such subcontracts shall be subject to all of the provisions of this Agreement and to such other conditions and provisions as the College and/or the County may deem necessary, provided, however, that notwithstanding the foregoing, unless otherwise provided in this Agreement, such prior written approval shall not be required for the purchase of articles, supplies, equipment and services which are incidental to, but necessary for, the performance of the work required under this Agreement. No approval by the College of any subcontract shall provide for the incurrence of any obligation by the College and/or the County in addition to the total agreed upon price. The Contractor shall be responsible for the performance of any subcontractor for the delivery of service.

17. No Intended Third Party Beneficiaries

This Agreement is entered into solely for the benefit of College and Contractor. No third party shall be deemed a beneficiary of this Agreement, and no third party shall have the right to make any claim or assert any right under this Agreement.

18. Certification as to Relationships

The parties to this Agreement hereby certify that, other than the funds provided in this Agreement and other valid Agreements with the College and/or the County, there is no known relationship within the third degree of consanguinity, life partner, or business, commercial, economic, or financial relationship between the
parties, the signatories to this Agreement, and any partners, members, directors, or shareholders of five percent (5%) (or more) of any party to this Agreement.

19. Publications and Publicity

a. The Contractor shall not issue or publish any book, article, report or other publication related to the Services provided pursuant to this Agreement without first obtaining written prior approval from the College. Any such printed matter or other publication shall contain the following statement in clear and legible print:

"This publication is fully or partially funded by Suffolk County Community College and the County of Suffolk."

b. The College shall have the right of prior approval of press releases and any other information provided to the media, in any form, concerning the Services provided pursuant to this Agreement.

20. Copyrights and Patents

a. Copyrights

If the work of the Contractor under this Agreement should result in the production of original books, manuals, films or other materials for which a copyright may be granted, the Contractor may secure copyright protection. However, the College and/or the County reserves, and the Contractor hereby gives to the College and/or the County, and to any other municipality or government agency or body designated by the College and/or the County, a royalty-free, nonexclusive license to produce, reproduce, publish, translate or otherwise use any such materials.

b. Patents

If the Contractor under this Agreement makes any discovery or invention in the course of or as a result of work performed under this Agreement, the Contractor may apply for and secure for itself patent protection. However, the College and/or the County reserves, and the Contractor hereby gives to the College and/or the County, and to any other municipality or government agency or body designated by the College and/or the County, a royalty-free, nonexclusive license to produce or otherwise use any item so discovered or patented.

21. Lawful Hiring of Employees Law in Connection with Contracts for Construction or Future Construction

This Agreement is subject to the Lawful Hiring of Employees Law of the County of Suffolk, Suffolk County Code Chapter 234, as more fully set forth in the Exhibit entitled "Suffolk County Legislative Requirements." In accordance with this law, the Contractor or employer, as the case may be, and any subcontractor or
owner, as the case may be, agree to maintain the documentation mandated to be kept by this law on the Construction Site at all times. The Contractor or employer, as the case may be, and any subcontractor or owner, as the case may be, further agree that employee sign-in sheets and register/log books shall be kept on the Construction Site at all times during working hours and all covered employees, as defined in the law, shall be required to sign such sign in sheets/register/log books to indicate their presence on the Construction Site during such working hours.

End of Text for Exhibit A
Exhibit B
Suffolk County Legislative Requirements

1. Contractor's/Vendor's Public Disclosure Statement

The Contractor represents and warrants that it has filed with the Comptroller of Suffolk County the verified public disclosure statement required by Suffolk County Administrative Code Article V, Section A5-7 and shall file an update of such statement with the said Comptroller on or before the 31st day of January in each year of this Agreement’s duration. The Contractor acknowledges that such filing is a material, contractual and statutory duty and that the failure to file such statement shall constitute a material breach of this Agreement, for which the College shall be entitled, upon a determination that such breach has occurred, to damages, in addition to all other legal remedies, of fifteen percent (15%) of the amount of the Agreement.

Required Form: Suffolk County Form SCEX 22; entitled “Contractor's/Vendor’s Public Disclosure Statement”

2. Living Wage Law

This Agreement is subject to the Living Wage Law of the County of Suffolk. The law requires that, unless specific exemptions apply all employers (as defined) under service contracts and recipients of County financial assistance, (as defined) shall provide payment of a minimum wage to employees as set forth in the Living Wage Law. Such rate shall be adjusted annually pursuant to the terms of the Suffolk County Living Wage Law of the County of Suffolk. Under the provisions of the Living Wage Law, the County shall have the authority, under appropriate circumstances, to terminate this Agreement and to seek other remedies as set forth therein, for violations of this Law.

The Contractor represents and warrants that it has read and shall comply with the requirements of Suffolk County Code Chapter 347, Suffolk County Local Law No. 12-2001, the Living Wage Law.

Required Form: Suffolk County Living Wage Form LW-1; entitled “Suffolk County Department of Labor – Living Wage Unit Notices of Application for County Compensation (Contract)”

Suffolk County Living Wage Form LW-38; entitled “Suffolk County Department of Labor – Living Wage Unit Living Wage Certification/Declaration – Subject To Audit”
3. **Use of County Resources to Interfere with Collective Bargaining Activities**  
   **Local Law No. 26-2003**

The Contractor represents and warrants that it has read and is familiar with the requirements of Chapter 466, Article 1 of the Suffolk County Local Laws, “Use of County Resources to Interfere with Collective Bargaining Activities.” County Contractors (as defined) shall comply with all requirements of Local Law No. 26-2003 including the following prohibitions:

a. The Contractor shall not use County funds to assist, promote, or deter union organizing.

b. No County funds shall be used to reimburse the Contractor for any costs incurred to assist, promote, or deter union organizing.

c. The County of Suffolk shall not use County funds to assist, promote, or deter union organizing.

d. No employer shall use County property to hold a meeting with employees or supervisors if the purpose of such meeting is to assist, promote, or deter union organizing.

If Contractor services are performed on County property the Contractor must adopt a reasonable access agreement, a neutrality agreement, fair communication agreement, nonintimidation agreement and a majority authorization card agreement.

If Contractor services are for the provision of human services and such services are not to be performed on County property, the Contractor must adopt, at the least, a neutrality agreement.

Under the provisions of Local Law No. 26-2003, the County shall have the authority, under appropriate circumstances, to terminate this Agreement and to seek other remedies as set forth therein, for violations of this Law.

Required Form: Suffolk County Labor Law Form DOL-LO1; entitled “Suffolk County Department of Labor – Labor Mediation Unit Union Organizing Certification/Declaration – Subject to Audit”

4. **Lawful Hiring of Employees Law**

This Agreement is subject to the Lawful Hiring of Employees Law of the County of Suffolk (Local Law 52-2006). It provides that all covered employers, (as defined), and the owners thereof, as the case may be, that are recipients of compensation from the County through any grant, loan, subsidy, funding, appropriation, payment, tax incentive, contract, subcontract, license agreement, lease or other financial compensation agreement issued by the County or an awarding agency, where such compensation is one hundred percent (100%) funded by the County, shall submit a completed sworn affidavit (under penalty of
perjury), the form of which is attached, certifying that they have complied, in good faith, with the requirements of Title 8 of the United States Code Section 1324a with respect to the hiring of covered employees (as defined) and with respect to the alien and nationality status of the owners thereof. The affidavit shall be executed by an authorized representative of the covered employer or owner, as the case may be; shall be part of any executed contract, subcontract, license agreement, lease or other financial compensation agreement with the County; and shall be made available to the public upon request.

All contractors and subcontractors (as defined) of covered employers, and the owners thereof, as the case may be, that are assigned to perform work in connection with a County contract, subcontract, license agreement, lease or other financial compensation agreement issued by the County or awarding agency, where such compensation is one hundred percent (100%) funded by the County, shall submit to the covered employer a completed sworn affidavit (under penalty of perjury), the form of which is attached, certifying that they have complied, in good faith, with the requirements of Title 8 of the United States Code Section 1324a with respect to the hiring of covered employees and with respect to the alien and nationality status of the owners thereof, as the case may be. The affidavit shall be executed by an authorized representative of the contractor, subcontractor, or owner, as the case may be; shall be part of any executed contract, subcontract, license agreement, lease or other financial compensation agreement between the covered employer and the County; and shall be made available to the public upon request.

An updated affidavit shall be submitted by each such employer, owner, contractor and subcontractor no later than January 1 of each year for the duration of any contract and upon the renewal or amendment of the contract, and whenever a new contractor or subcontractor is hired under the terms of the contract.

The Contractor acknowledges that such filings are a material, contractual and statutory duty and that the failure to file any such statement shall constitute a material breach of this agreement.

Under the provisions of the Lawful Hiring of Employees Law, the County shall have the authority to terminate this Agreement for violations of this Law and to seek other remedies available under the law.

This Agreement is subject to the Lawful Hiring of Employees Law of the County of Suffolk, Suffolk County Code Chapter 234, as more fully set forth in the Exhibit collectively referred to as the "Suffolk County Legislative Requirements." In accordance with this law, Contractor or employer, as the case may be, and any subcontractor or owner, as the case may be, agree to maintain the documentation mandated to be kept by this law on site at all times. Contractor or employer, as the case may be, and any subcontractor or owner, as the case may be, further agree that employee sign-in sheets and register/log books shall be kept on site at all times during working hours and all covered employees, as
defined in the law, shall be required to sign such sign in sheets/register/log books to indicate their presence on the site during such working hours.

The Contractor represents and warrants that it has read, is in compliance with, and shall comply with the requirements of Suffolk County Code Chapter 234, Suffolk County Local Law No. 52-2006, the Lawful Hiring of Employees Law.

Required Forms: Suffolk County Lawful Hiring of Employees Law Form LHE-1; entitled “Suffolk County Department of Labor –”Notice Of Application To Certify Compliance With Federal Law (8 U.S.C. SECTION 1324a) With Respect To Lawful Hiring of Employees”

“Affidavit Of Compliance With The Requirements Of 8 U.S.C. Section 1324a With Respect To Lawful Hiring Of Employees" Form LHE-2.

5. Gratuities

The Contractor represents and warrants that it has not offered or given any gratuity to any official, employee or agent of Suffolk County or New York State or of any political party, with the purpose or intent of securing an agreement or securing favorable treatment with respect to the awarding or amending of an agreement or the making of any determinations with respect to the performance of an agreement, and that the signer of this Agreement has read and is familiar with the provisions of Local Law No. 32-1980 of Suffolk County (Chapter 386 of the Suffolk County Code).

6. Prohibition Against Contracting with Corporations that Reincorporate Overseas

The Contractor represents that it is in compliance with Suffolk County Administrative Code Article IV, §§A4-13 and A4-14, found in Suffolk County Local Law No. 20-2004, entitled “A Local Law To Amend Local Law No. 5-1993, To Prohibit The County of Suffolk From Contracting With Corporations That Reincorporate Overseas.” Such law provides that no contract for consulting services or goods and services shall be awarded by the County to a business previously incorporated within the U.S.A. that has reincorporated outside the U.S.A.

7. Child Sexual Abuse Reporting Policy

The Contractor agrees to comply with Chapter 577, Article IV, of the Suffolk County Code, entitled “Child Sexual Abuse Reporting Policy”, as now in effect or amended hereafter or of any other Suffolk County Local Law that may become applicable during the term of this Agreement with regard to child sexual abuse reporting policy.
8. **Non Responsible Bidder**

The Contractor represents and warrants that it has read and is familiar with the provisions of Suffolk County Code Chapter 143, Article II, §§143-5 through 143-9. Upon signing this Agreement the Contractor certifies that he, she, it, or they have not been convicted of a criminal offense within the last ten (10) years. The term “conviction” shall mean a finding of guilty after a trial or a plea of guilty to an offense covered under the provision of Section 143-5 of the Suffolk County Code under “Nonresponsible Bidder.”

9. **Use of Funds in Prosecution of Civil Actions Prohibited**

Pursuant to the Suffolk County Code Section §590-3, the Contractor represents that it shall not use any of the moneys received under this Agreement, either directly or indirectly, in connection with the prosecution of any civil action against the County of Suffolk or any of its programs, funded by the County, in part or in whole, in any jurisdiction or any judicial or administrative forum.

10. **Suffolk County Local Laws**

Suffolk County Local Laws, Rules and Regulations can be found on the Suffolk County web site at [http://suffolkcountyny.gov/](http://suffolkcountyny.gov/).

End of Text for Exhibit B
Exhibit C
Notices and Contact Persons

1. Notices Relating to Reports, Insurance or Other Submissions

Any communication, notice, claim for payment, report, insurance, or other submission necessary or required to be made by the parties regarding this Agreement shall be in writing and shall be given to the College or Contractor or their designated representative at the following addresses or at such other address that may be specified in writing by the parties and must be delivered as follows:

**For the College:**

Gail Vizzini  
Vice President for Business and Financial Affairs  
Suffolk County Community College  
533 College Road, NFL 232  
Selden, NY 11784-2899

And

**For Contractor:**

At the address set forth on page one of this Agreement, attention of the person who executed this Agreement or such other designee as the parties may agree in writing.

Notices for all parties (except those related to termination or litigation) should be delivered by first class and certified mail, return receipt requested, in a postpaid envelope or by courier service, or by fax or by email.

2. Notices Relating to Payments

Any communication, notice or claim relating to payment by the parties regarding this Agreement shall be in writing and shall be given to the College or Consultant or their designated representative at the following addresses or at such other address that may be specified in writing by the parties and must be delivered as follows:
For the College:

Paul Cooper  
Executive Director of Facilities / Technical Support  
Suffolk County Community College  
533 College Road, NFL-11  
Selden, NY 11784-2899  

And

For Consultant:

At the address set forth on page one of this Agreement, attention of the person who executed this Agreement or such other designee as the parties may agree in writing.

Notices for all parties (except those related to termination or litigation) should be delivered by first class and certified mail, return receipt requested, in a postpaid envelope or by courier service, or by fax or by email.

3. Notices Relating to Termination and/or Litigation

In the event the Contractor receives a notice or claim or becomes a party (plaintiff, petitioner, defendant, respondent, third party complainant, third party defendant) to a lawsuit or any legal proceeding related to this Agreement, the Contractor shall immediately deliver to the Office of Legal Affairs and the County Attorney, at the addresses set forth below, copies of all papers filed by or against the Contractor.

Any communication or notice regarding termination shall be in writing and shall be given to the College or the Contractor or their designated representative at the following addresses or at such other addresses that may be specified in writing by the parties and must be delivered as follows:

For the College and County:

Louis J. Petrizzo  
College General Counsel  
Office of Legal Affairs  
Suffolk County Community College  
533 College Road, NFL-230  
Selden, NY 11784-2899
And

Dennis M. Brown, County Attorney
Suffolk County Department of Law
H. Lee Dennison Building
100 Veterans Memorial Highway
Hauppauge, New York 11788

And

For Contractor:

At the address set forth on page one of this Agreement, attention of the person who executed this Agreement or such other designee as the parties may agree in writing.

Notices related to termination or litigation should be delivered by first class and certified mail, return receipt requested, in a postpaid envelope or by nationally recognized courier service or personally and by first class mail.

Notices shall be deemed to have been duly delivered: (i) if mailed, upon the seventh business day after the mailing thereof; or (ii) if by nationally recognized overnight courier service, upon the first business day subsequent to the transmittal thereof; or (iii) if personally, pursuant to New York Civil Practice Law and Rules Section 311; or (iv) if by fax or email, upon the transmittal thereof. “Business Day” shall be defined as any day except a Saturday, a Sunday, or any day in which commercial banks are required or authorized to close in Suffolk County, New York.

Each party shall give prompt written notice to the other party of the appointment of successor(s) to the designated contact person(s) or his or her designated successor(s).

End of Text for Exhibit C
Exhibit D
Description of Services

1. Reports/Progress Meetings

The Contractor will be responsible for issuing timely reports in oral presentations and in writing on the status of pending and proposed activities, as may reasonably be requested by the College. Depending upon the nature of the services provided under this Agreement, the parties may meet as deemed necessary by the College or as specified in any attachments to this Agreement; the meeting time, place and attendees shall be as mutually agreed upon by the parties. All written reports will also be made available to the College in electronic format.

2. Scope of the Work

The Contractor shall furnish all materials, appliances, tools, and labor, and complete in the most substantial and workmanlike manner, general construction work includes the installation of new post and panel custom parking lot and way finding signs. The work includes but is not limited to; underground utility mark out and each proposed sign location and the fabrication and installation of new signs, foundations, the removal and disposal of existing signs & foundations, finish grading, seeding, grass establishment, cleanup and all work as shown on the drawings and described in the Project Manual and shall do everything required by this Agreement, the Instructions to Bidders, the Proposals, the General Conditions of Contract, the Special Conditions of Contract, the Specifications, any Addenda issued prior to the date of receipt of the Bid, and the Plans or Drawings; all of which, taken together, constitute the Agreement, and are as fully a part of this Agreement as if repeated herein in full.
Exhibit E
Payment Terms and Conditions

1. General Payment Terms

   a. The Contractor shall prepare and present an invoice to the College. Payment by the College will be made within thirty (30) days after approval by the Comptroller of the County of Suffolk.

   b. The Contractor agrees that it shall be entitled to no more than the fees set forth in this Exhibit E for the completion of all work, labor and services contemplated in this Agreement.

   c. The charges payable to the Contractor under this Agreement are exclusive of federal, state and local taxes, the College being exempt from payment of such taxes.

   d. The acceptance by the Contractor of full payment of all billings made on the final approved Suffolk County Payment Voucher under this Agreement shall operate as and shall be a release to the College and/or the County from all claims and liability to the Contractor, its successors, legal representatives and assigns, for services rendered under this Agreement.

2. Agreement Subject to Appropriation of Funds

   This Agreement is subject to the amount of funds appropriated and any subsequent modifications thereof by the Suffolk County Legislature, and no liability shall be incurred by the College and/or the County under this Agreement beyond the amount of funds appropriated by the Legislature for the Services covered by this Agreement.

3. Contract Amount

   The College shall pay Contractor for the full performance of the Agreement the amount of One Hundred Thirty-Two Thousand Two Hundred ($132,200.00) Dollars in Partial and Final Payments as provided for in the General Conditions of Contract section of the Project Manual. Additions to and deletions from this amount may be as provided herein and in the General Conditions of Contract of the Project Manual.

End of Text for Exhibit E
Exhibit F

Faithful Performance Bond

Attached to and made a part of this Agreement as Exhibit F is Contractor's Faithful Performance Bond in the amount of One Hundred Thirty-Two Thousand Two Hundred ($132,200.00) Dollars.
Performance Bond

KNOW ALL MEN BY THESE PRESENTS: that
ALLIED ENVIRONMENTAL SIGNAGE, LLC
69 Megilli Road
Farmingdale, NJ 07727

as Principal, hereinafter called Contractor, and,
Aegis Security Insurance Company
2407 Park Drive Suite 200
Harrisburg, PA 17110

as Surety, hereinafter called Surety, are held and firmly bound unto
Suffolk County Community College
533 College Road
Selden, NY 11784

as Obligee, hereinafter called Owner, in the amount of
ONE HUNDRED THIRTY TWO THOUSAND TWO HUNDRED AND 00/100
Dollars ( $132,200.00 ),

for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, ALLIED ENVIRONMENTAL SIGNAGE, LLC
Contractor has by written agreement dated 1/23/2015

Furnish and Install Parking Lot Signage, Ammerman Campus
in accordance with Drawings and Specifications prepared by

which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.
NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly and faithfully perform said Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or defaults or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be in default under the Contract the Owner having performed Owner's obligations thereunder, the Surety may promptly

1) Complete the Contract in accordance with its terms and conditions, or

2) Obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsible bidder, or, if the Owner elects, upon determination by the Owner and the Surety jointly of the lowest responsible bidder, arrange for a contract between such bidder and Owner, and make available as Work progresses (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the contract price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the contract price," as used in this paragraph, shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid to by Owner to Contractor.

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators or successors of the Owner.

Signed and sealed this 19th day of February 2015

Michael Zemel
(Principal)
Allied Environmental Signage, LLC
(Seal)

By: Managing Member

Aegis Security Insurance Company

By: Brendan A. Getzinsk Jr. Attorney-in-Fact
Attached hereto and made a part of this Agreement as Exhibit H is Contractor's Payment Bond in the amount of One Hundred Thirty-Two Thousand Two Hundred ($132,200.00) Dollars.
THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A311

Labor and Material Payment Bond

THIS BOND IS ISSUED SIMULTANEOUSLY WITH PERFORMANCE BOND IN FAVOR OF THE OWNER CONDITIONED ON THE FULL AND FAITHFUL PERFORMANCE OF THE CONTRACT

Bond No. B10024436

KNOW ALL MEN BY THESE PRESENTS: that
ALLIED ENVIRONMENTAL SIGNAGE, LLC
69 Megill Road
Farmingdale, NJ 07727

as Principal, hereinafter called Contractor, and,
Aegis Security Insurance Company
2407 Park Drive Suite 200
Harrisburg, PA 17110

as Surety, hereinafter called Surety, are held and firmly bound unto
Suffolk County Community College
533 College Road
Selden, NY 11784

as Obligee, hereinafter called Owner, for the use and benefit of claimants as hereinbelow defined, in the amount of

(Here insert full name and address or legal title of Contractor)

(Here insert full name and address or legal title of Surety)

(Here insert full name and address or legal title of Owner)

Dollars ($132,200.00)

for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, ALLIED ENVIRONMENTAL SIGNAGE, LLC

Principal has by written agreement dated 1/23/2015

entered into a contract with Owner for

Furnish and Install Parking Lot Signage, Ammerman Campus

(Here insert full name address and description of project)

in accordance with Drawings and Specifications prepared by

(Here Insert full name and address or legal title of Architect)

which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.
LABOR AND MATERIAL PAYMENT BOND

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Principal shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise it shall remain in full force and effect, subject, however, to the following conditions:

1. A claimant is defined as one having a direct contract with the Principal or with a Subcontractor of the Principal for labor, material, or both, used or reasonably required for use in the performance of the Contract, labor and material being construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental of equipment directly applicable to the Contract.

2. The above named Principal and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant’s work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The Owner shall not be liable for the payment of any costs or expenses of any such suit.

3. No suit or action shall be commenced hereunder by any claimant:

a) Unless claimant, other than one having a direct contract with the Principal, shall have given written notice to any two of the following: the Principal, the Owner, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail; postage prepaid, in an envelope addressed to the Principal, Owner or Surety, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.

b) After the expiration of one (1) year following the date on which Principal ceased Work on said Contract, it being understood, however, that if any limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

c) Other than in a state court of competent jurisdiction in and for the county or other political subdivision of the state in which the Project, or any part thereof, is situated, or in the United States District Court for the district in which the Project or any part thereof, is situated, and not elsewhere.

4. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of mechanic’s liens which may be filed of record against said improvement, whether or not claim for the amount of such lien be presented under and against this bond.

Signed and sealed this 19th day February, 2015

ATTEST:

[Signature]
(Witness)

WITNESS:

[Signature] Aileen MacDonald
(Witness)

[Signature]
(Surety)

[Aegis Security Insurance Company]

By: [Signature]
(Seal)

[Signature]
(Title)

[Signature]
(Seal)

[Signature]
(Principal)

[Signature]
(Seal)

[Signature]
(Managing Member)

[Signature]
(Attorney-in-Fact)

[Signature]

AIA DOCUMENT A311 PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND AIA
FEBRUARY 1970 ED THE AMERICAN INSTITUTE OF ARCHITECTS, 1335 N.Y. AVE., N.W., WASHINGTON, D.C. 20005
SURETY ACKNOWLEDGEMENT

State of New Jersey ss:
County of Morris

On this 19TH day of FEBRUARY, 2015, before me personally comes
Brendan A. Gethins, Jr., to me known; who, being by me duly sworn, deposes and says
that he/she resides in the City of Whippany, that he/she is the Attorney-in-Fact of the
AEGIS SECURITY INSURANCE COMPANY, the Corporation described in and which
executed the foregoing instrument; that he/she knows the seal of the said Corporation;
that the seal affixed to the said instrument is such Corporate seal; that it was so affixed by
the order of the Board of Directors of the said Corporation, and that he/she signed his/her
name thereto by like order.

(Signature & Title of Official Taking Acknowledgment)

PATRICK J. LYNCH, JR.
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires 3/18/2018
KNOW ALL MEN BY THESE PRESENTS, THAT AEGIS SECURITY INSURANCE COMPANY does hereby make, constitute and appoint PATRICK J. LYNCH, BRENDA GETHINS, JR., MICHELLE CHARETTE, PATRICK J. LYNCH, JR.

its true and lawful Attorney-in-Fact, to make, execute and deliver on its behalf surety bonds, undertaking and other instruments of similar nature as follows: $2.5 MILLION

This Power of Attorney is granted and sealed under and by the authority of the following Resolution adopted by the Board of Directors of the Company on the 4th day of February 1993.

"Resolved, That the President, any Vice President, the Secretary and any Assistant Secretary appointed for that purpose by the officer in charge of surety operations shall each have authority to appoint individuals as Attorney-in-Fact or under other appropriate titles with authority to execute on behalf of the Company, fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such an appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal or facsimile thereof may by imposed or fixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

"Resolved, That the signature of each of the following officers; President, Vice President, any Assistant Vice President, any Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any Certificate relating thereto, appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for the purpose only of executing and attesting bonds and undertaking and other writings upon the Company and any such power required and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or undertaking to which it is attached."

IN WITNESS WHEREOF, AEGIS SECURITY INSURANCE COMPANY has caused its official seal to be hereunto affixed, and these presents to be signed by its President this 5th day of November, 2014.

AEGIS SECURITY INSURANCE COMPANY

BY:

DARLEEN J. FRITZ
President

Commonwealth of Pennsylvania }
    s.s.: Harrisburg
County of Dauphin }

On this 5th day of November, 2014, before me personally came Darleen J. Fritz to me known, who being by me duly sworn, did depose and say that she is President of AEGIS SECURITY INSURANCE COMPANY, the corporation described herein and which executed the above instrument; that she knows the seal of the said corporation, that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that she signed her name thereto by like order.

REBECCA LIDDMACK
Notary Public
My Commission Expires July 25, 2017

I, the undersigned, Secretary of AEGIS SECURITY INSURANCE COMPANY, a Pennsylvania corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney, is now in force.

Signed and sealed at the City of Harrisburg, in the Commonwealth of Pennsylvania, dated this 19th day of FEBRUARY, 2015

DEBORAH A. GOOD
Secretary
### AEGIS SECURITY INSURANCE COMPANY

**STATUTORY STATEMENTS OF ADMITTED ASSETS, LIABILITIES AND CAPITAL AND SURPLUS**

**DECEMBER 31, 2013 AND 2012**

#### ADMITTED ASSETS

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<th>Description</th>
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<tr>
<td>Bonds, at statement value</td>
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<td>Stocks:</td>
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<td>Preferred: at fair value</td>
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<td>At cost</td>
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<td>Common, fair value</td>
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<td>15,103,943</td>
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<td>Subsidiary, equity basis</td>
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<td>Mortgage loans on real estate</td>
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<td>Real estate, cost less accumulated depreciation:</td>
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<tr>
<td>Occupied by Company</td>
<td>2,284,797</td>
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<td>Held-for-sale</td>
<td>209,000</td>
<td>1,961,860</td>
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<td>Cash and short-term investments</td>
<td>33,187,689</td>
<td>18,931,867</td>
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<tr>
<td>Other invested assets</td>
<td>2,072,454</td>
<td>1,880,980</td>
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<td><strong>Total cash and invested assets</strong></td>
<td>67,114,874</td>
<td>57,431,870</td>
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<td><strong>Accrued investment income</strong></td>
<td>233,890</td>
<td>261,911</td>
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<tr>
<td><strong>Premiums in course of collection:</strong></td>
<td></td>
<td></td>
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<tr>
<td>Affiliate:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Sentinel Insurance Company</td>
<td>1,393,001</td>
<td>1,089,048</td>
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<tr>
<td>Mobile-Rec., Inc.</td>
<td>510,610</td>
<td>845,335</td>
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<tr>
<td><strong>Other</strong></td>
<td>7,554,973</td>
<td>6,060,571</td>
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<td><strong>Reinsurance recoverable on paid losses</strong></td>
<td>1,485,991</td>
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<td><strong>Contract surety – funds administration</strong></td>
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<td><strong>Prepaid Insurance Expense</strong></td>
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<td><strong>Net admitted tax asset</strong></td>
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<td>1,687,958</td>
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<td><strong>Total</strong></td>
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<td>13,443,000</td>
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<tr>
<td><strong>$ 97,859,200</strong></td>
<td><strong>$ 89,125,777</strong></td>
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#### LIABILITIES AND CAPITAL AND SURPLUS

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<tr>
<th>Description</th>
<th>2013</th>
<th>2012</th>
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<td>Losses</td>
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<td>$14,668,146</td>
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<td><strong>Loss adjustment expenses</strong></td>
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<td>Reinsurance payable on paid loss and loss adjustment expenses:</td>
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<tr>
<td>Affiliate, American Sentinel Insurance Company</td>
<td>935,564</td>
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<td><strong>Other</strong></td>
<td>408,592</td>
<td>382,180</td>
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<td><strong>Commissions payable</strong></td>
<td>540,676</td>
<td>459,916</td>
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<td><strong>Accounts payable and accrued expenses</strong></td>
<td>394,999</td>
<td>427,955</td>
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<td><strong>Federal income taxes</strong></td>
<td>262,694</td>
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<td><strong>Unearned premiums</strong></td>
<td>20,036,359</td>
<td>17,592,319</td>
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<td><strong>Advance premiums</strong></td>
<td>240,207</td>
<td>207,091</td>
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<td><strong>Ceded reinsurance premiums payable</strong></td>
<td>2,811,785</td>
<td>2,270,185</td>
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<td><strong>Amounts withheld for account of others</strong></td>
<td>3,790,081</td>
<td>4,995,330</td>
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<tr>
<td><strong>Payable to affiliate, American Sentinel Insurance Company</strong></td>
<td>150,300</td>
<td>1,243,400</td>
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<tr>
<td><strong>Total liabilities</strong></td>
<td>46,374,165</td>
<td>44,607,725</td>
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</tbody>
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**Capital and surplus:**

- Common stock, par value $1.40 per share; 5,000,000 shares authorized; 3,000,000 shares issued and outstanding: $4,200,000
- Aggregate write-in, special surplus funds: $5,266,827
- Paid-in surplus: $42,018,208
- Unassigned surplus: $51,485,036
- **Total capital and surplus:** $97,859,200

End of Text for Exhibit G
Incorporated herein by reference and made a part of this Agreement as Exhibit J is the Project Manual as prepared by Suffolk County Community College, dated September 26, 2014.

End of Text for Exhibit H
Exhibit I

Plans

(See Attached)
Ammerman Campus Parking Lot

Sign Project
General Notes:

1. Scope of work includes the installation of new post and panel custom parking lot and way finding signs. The work includes but is not limited to; underground utility mark out and each proposed sign location and the fabrication and installation of new signs, foundations, the removal and disposal of existing signs & foundations, finish grading, seeding, grass establishment and cleanup.

2. Underground utilities at all proposed sign locations are required to be marked-out by a private mark out company, “call before you dig” and 811 services provided by major utility companies are not acceptable.

3. All signs must be installed a minimum of 3 feet from the edge of the curb, unless directed by the owner. The final location of all signs will be determined in the field. The contractor is required to stake, mark and label the sign locations and final location will be verified by a representative of the Campus prior to installation.

4. All signs are to have the approved Campus logo (see typical parking lot sign drawing attached) on the top of all signs, additional text panels below the logo are per the sign schedule attached. Blue color for the signs is PMS 287 C, all other colors are white and black.

5. Submit shop drawings with text for each sign for approval by the Campus before the production of the signs. Submit material, color samples, hardware and connection details to the Campus for approval.

6. Submit shop drawings for all required materials, including but not limited to, concrete, rebar, signs, seed, soil, ...etc. to the

7. Provide a minimum of 2 years warranty against manufacturers defects.

8. Prior to installation all signs are to be stored as per manufacturers recommendation at no additional cost to the College. The contractor is required to establish grass as per specifications.

9. Existing signs as designated under the demolition section of this document shall be fully removed including but not limited to the sign, posts, footings and support material. All materials shall be legally disposed of. Existing signs can only be removed after new signs are installed, unless a conflict in location exists and this will be determined by the Campus. All holes are to be filled and compacted final patch to match existing surfaces (concrete, asphalt and grass) flush. No open holes are allowed to be unprotected or left overnight.

10. All working areas shall be protected during construction, work is to be completed during normal hours of the college operations and all necessary OSHA and DOT standards should be enforced to protect workers, students, visitors and campus staff.

11. The Contractor is to provide two (2) additional complete sign assemblies including but not limited to two foundation systems, two posts, custom top with campus logo and 4 blank panel inserts (white), hardware and all accessories. Additional items to be turned over to the college sealed in protective packaging for future use.
<table>
<thead>
<tr>
<th>Suffolk Community College</th>
<th>Suffolk Community College</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Shea Theater</strong></td>
<td><strong>Parking Lot 8B</strong></td>
</tr>
<tr>
<td><strong>Parking Lots: A-3Ft</strong></td>
<td><strong>Student Life</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Kreling Hall</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Southampton Building</strong></td>
</tr>
</tbody>
</table>
Parking Lot 1
Staff/Students
Annex
Life Science Building
Riverhead Building

Sign 1A
Sign 1B*
Side 'A' Text Above
Side 'B' Text Above
arrow opposite hand

Parking Lot 9B
Faculty/Staff
Foundation and Alumni Association Offices

Sign 2
Side 'A' Text Above
Side 'B' Blank

Parking Lot 8A
Faculty/Staff
NFL Building
Southampton Building

Sign 3
Side 'A' Text Above
Side 'B' Text Above arrow opposite hand

Parking Lot 8B
Faculty/Staff
NFL Building
Southampton Building

Sign 4
Side 'A' Text Above
Side 'B' Blank

Shea Theater
Parking lots 3A-3F

Display case
see page 5 for details

Sign 5A* 5B* 5C*
Side 'A' Text Above
Side 'B' Blank

Parking Lot 8C
Students
Kreiling Hall
Southampton Building

Sign 6
Side 'A' Text Above
Side 'B' Blank
Parking Lot 7C
Students
Kreiling Hall
Smithtown Science
Babylon Student Center
Ammerman Building

Motorcycle Parking

Parking Lot 6
Students
Kreiling Hall
Smithtown Science
Babylon Student Center
Ammerman Building

Parking Lot 5
Visitors/Students
Ammerman Building
Admissions Office

Parking Lots 2-3
Islip Arts
Shea Theater
Huntington Library
Athletic Fields
Brookhaven Gym
Child Care

Sign 13A* & 13B*
Side 'A' Text Above
Side 'B' Blank

Sign 14
Side 'A' Text Above
Side 'B' Text Above arrow opposite hand

Sign 15
Side 'A' Text Above
Side 'B' Text Above arrow opposite hand

Sign 16
Side 'A' Text Above
Side 'B' Blank

Sign 17
Side 'A' Text Above
Side 'B' Text Above arrow opposite hand

Sign 18A & 18B*
Side 'A' Text Above
Side 'B' Blank
Parking Lot 3J  
Suffolk Center On The Holocaust, Diversity & Human Understanding  

<table>
<thead>
<tr>
<th>Sign 19</th>
</tr>
</thead>
</table>
| Side 'A' Text Above  
Side 'B' Text Above arrow opposite hand |

Parking Lot 3D-3F  
Students  
Babylon Student Center  
Huntington Library  
Islip Arts Building  
Shea Theater  

<table>
<thead>
<tr>
<th>Sign 20</th>
</tr>
</thead>
</table>
| Side 'A' Text Above  
Side 'B' Text Above arrow opposite hand |

| Sign 21 & 22 not in contract |

Parking Lots 3B&3C  
Students  
Babylon Student Center  
Huntington Library  
Islip Arts Building  
Shea Theater  

<table>
<thead>
<tr>
<th>Sign 23</th>
</tr>
</thead>
</table>
| Side 'A' Text Above  
Side 'B' Text Above arrow opposite hand |

Parking Lot 3A  
Students  
Babylon Student Center  
Huntington Library  
Islip Arts Building  
Shea Theater  

<table>
<thead>
<tr>
<th>Sign 24</th>
</tr>
</thead>
</table>
| Side 'A' Text Above  
Side 'B' Text Above arrow opposite hand |
Parking Lots

3G, 3H, 3J
Faculty/Staff

Parking Lot 3J
Faculty

Parking Lot 3G
Faculty
Babylon Student Center
Huntington Library
Islip Arts Building
Shea Theater

Sign 25
Side ‘A’ Text Above
Side ‘B’ Blank

Sign 26
Side ‘A’ Text Above
Side ‘B’ Blank

Sign 27
Side ‘A’ Text Above
Side ‘B’ Blank

Parking Lot 3H
Faculty
Babylon Student Center
Huntington Library
Islip Arts Building
Shea Theater

Parking Lot 2
Faculty/Staff
Students
Brookhaven Gym
Athletic Fields
Child Care

Parking Lots 10 &11
Automotive Technology
Central Receiving / Mailroom
Plant Operations
Continuing Education
North Building
Wastewater Treatment

Sign 28*
Side ‘A’ Text Above
Side ‘B’ Blank

Sign 29
Side ‘A’ Text Above
Side ‘B’ Blank

Sign 30
Side ‘A’ Text Above
Side ‘B’ Blank
Parking Lot 11  
Automotive Technology Building

Sign 31
Side 'A' Text Above
Side 'B' Blank

Parking Lot 9A  
Administrative

Sign 32*
Side 'A' Text Above
Side 'B' Blank
Security Signs
(Add Alternate)

You are in parking LOT ###

FOR IMMEDIATE RESPONSE FOR ALL EMERGENCIES CALL SCCC PUBLIC SAFETY at
631-451-4242
or DIAL 911 FOR SCPD – 24/7

For Suspicious Activity Call:
631-451-4242

Sign 33
Side 'A' Text Above
Side 'B' Text Above

###: Provide 21 Signs W/ Various Parking Lot Numbers
Foundation Details

MATERIAL NOTES:
1. CAST IN PLACE CLASS A CONCRETE SHALL ATTAIN A MINIMUM COMPRESSIVE STRENGTH OF 4,000 PSI AT 28 DAYS.
2. DEFORMED REINFORCING STEEL, ASTM A615, 3' = 60,000 PSI (REINFORCEMENT SHALL BE EPOXY-COATED PER ASTM A775).
Existing Conditions and Demolition
5. Remove sign after new sign is installed.

6. Sign not in contract

7. Remove sign after new sign is installed.

8. Remove sign after new sign is installed.
9. Remove sign after new sign is installed.

10. Remove sign after new sign is installed.

11. Remove sign after new sign is installed.

12. Sign not in contract
13. Sign not in contract

14. Remove sign after new sign is installed.

15. Remove sign after new sign is installed.

16. Remove sign after new sign is installed.
Remove sign after new sign is installed.
29. Remove sign after new sign is installed.

30. Sign not in contract

31. Remove sign after new sign is installed.

32. Remove sign after new sign is installed.
Exhibit J

Suffolk County Community College Board Resolution # 2014.93

(See Attached)
RESOLUTION NO. 2014.93 AWARDING A CONSTRUCTION CONTRACT FOR PARKING LOT SIGNAGE, AMMERMAN CAMPUS CP 2149

WHEREAS, capital project No. 2149 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, public bids for the Parking Lot Signage Project, Ammerman Campus were solicited and opened on November 14, 2014, and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder, was checked by the College, be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract for parking lot signage with Allied Environmental Signage for $132,200.00 upon such terms and conditions as shall approved by the College General Counsel.

Bryan Lilly
Secretary

End of Text for Exhibit J