COURSE OUTLINE
SUFFOLK COMMUNITY COLLEGE

Catalogue Number: SP11        Course Title: Elementary Spanish I
Instructor: Fran Chirch   Semester: Spring, 2008
College e-mail: chirchf@sunysuffolk.edu

Course Code: PKXXJ877

OBJECTIVES:

1. To communicate in oral and written form using the vocabulary of the text.
2. To use correct grammatical structures in oral and written form.
3. To learn the vocabulary of the lessons for active use in everyday conversation.

PROCEDURES:

1. Oral and listening practice in class in order to practice using the language as much as possible.
2. Homework assignments to reinforce the linguistic items practiced in class.
3. Textbook dialogues to serve as point of departure for oral and written exercises and general communication.
4. A variety of communicative activities (both oral and written) reinforcing the vocabulary and structures learned in class.

REQUIREMENTS:

1. Students must prepare the assigned exercises from the textbook and the Quia workbook as well as any written assignments.
2. Students must practice the vocabulary and structures until they have mastered them.
3. Students should be prepared to participate orally in class.
4. Students are responsible for assignments and tests/quizzes whether or not they were present at the preceding class.

TESTS AND GRADING:

Students will be graded on a percentage basis. All the tests and other graded assignments will be added up at the end of the semester and that number will be divided by the total number of points. There will be a test after each lesson. There will also be a short vocabulary quiz between tests. Except for extenuating circumstances, there are no makeup tests. There are no makeup quizzes. If a test is missed, the following test will count twice. If a second test is missed, the student will receive a ‘0’ on that test. The last
test will be more cumulative and count more than the others. If the last test is missed, the student will receive an INCOMPLETE for the course.

A grade based on general effort (class participation / attendance / homework) which will be worth 100 points will be averaged into the final grade.

ABSENCES:
Students are expected to attend all classes. More than two unexcused absences will be considered excessive. Excessive absences and/or chronic lateness will significantly lower your class participation grade.

HOMEWORK AND LABORATORY ASSIGNMENTS:
You should plan on working on your on-line Quia workbook and laboratory assignments daily. These multimedia exercises are designed to help you in your review. You must complete all the assignments on time as no overdue assignment will be accepted by the computer after the deadline posted.

A grade of 100 points based on these assignments (10 – 15%) will be averaged into the final grade.

In addition to Quia assignments, there will also be homework from the book or worksheets handed out in class.

WEEKLY OUTLINE OF MATERIALS TO BE COVERED

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weds., Feb. 6</td>
<td>Introduction to course. Begin lesson 1</td>
</tr>
<tr>
<td>Weds., Feb. 13</td>
<td>Vocabulary quiz lesson 1</td>
</tr>
<tr>
<td></td>
<td>Finish lesson 1</td>
</tr>
<tr>
<td>Weds., Feb. 20</td>
<td>Test lesson 1</td>
</tr>
<tr>
<td></td>
<td>Begin lesson 2</td>
</tr>
<tr>
<td>Fri., Feb. 22</td>
<td>Quia lesson 1 due</td>
</tr>
<tr>
<td>Weds., Feb. 27</td>
<td>Vocabulary quiz lesson 2</td>
</tr>
<tr>
<td></td>
<td>Finish lesson 2</td>
</tr>
<tr>
<td>Weds., Mar. 5</td>
<td>Test lesson 2</td>
</tr>
<tr>
<td></td>
<td>Begin lesson 3</td>
</tr>
<tr>
<td>Fri., Mar. 7</td>
<td>Quia lesson 2 + Review 1 / 2 due</td>
</tr>
<tr>
<td>Weds., Mar. 12</td>
<td>Vocabulary quiz lesson 3</td>
</tr>
<tr>
<td></td>
<td>Finish lesson 3</td>
</tr>
</tbody>
</table>
Weds., Mar. 19  Test lesson 3
   Begin lesson 4

Fri., Mar. 21  QUIA lesson 3 due

Weds., Apr.  2 Vocabulary quiz lesson 4
   Finish lesson 4

Weds., Apr.  9 Test lesson 4
   Begin lesson 5

Fri., Apr. 11  QUIA lesson 4 + Review 3 / 4 due

Weds., Apr. 16 Vocabulary quiz lesson 5
   Finish lesson 5

Weds., Apr. 23 Test lesson 5
   Begin lesson 6

Fri., Apr. 25  QUIA lesson 5 due

Weds., Apr. 30 Vocabulary quiz lesson 6
   Finish lesson 6

Weds., May  7 Review of lessons 1 through 6

Weds., May 14 Final test (lesson 6 + review)

Fri., May 16  QUIA lesson 6 + Review 5 / 6 due

NOTE: The above is an approximate schedule and the dates may vary slightly. If you
are absent from class, please e-mail me at chirchf@sunysuffolk.edu to get the assignment
and to be prepared for any tests and/or quizzes.

EXTRA HELP BY APPOINTMENT (before or after class)