Suffolk Community College
Eastern Campus
EF07 sect. 0926 ESL Composition I

Michelle Munro / hm# 728-0272 Fall 2006

E-mail: munrom@sunysuffolk.edu Wed. & Fri. 12:30-1:45pm

No Class: Fri. Nov. 10th (Veterans Day) (Aug. 30th - Dec. 20th)

Wed. Nov. 22nd & Fri. Nov. 24th (Thanksgiving Break) Orient room 100

Text: Great Paragraphs (second edition)
by Keith S. Folse, A. Muchmore-Vokoun, and E. Vestri Solomon

Academic Word Power 1 by Lisa Hollinger

Longman Advanced American Dictionary (with CD ROM)

Description of Course:

This is a basic writing course for students whose native language is not English. The first half of the course focuses on writing coherent paragraphs for different audiences and purposes (telling a story, describing a place, explaining a process, or stating your opinion). In the second half of the course, we will learn how to expand our paragraphs into short essays including an introduction and conclusion.

Objectives:

Throughout this course, you will learn how to:

Follow the steps of the writing process (pre-writing, first draft, revising, editing) to produce a well-written, coherent paragraph.

Write paragraphs for different audiences and purposes (to tell a story or describe a place).

Use a variety of pre-writing techniques (brainstorming, freewriting, outlining) to formulate ideas and organize them.
Form a strong topic sentence with a controlling idea, the main idea of your paragraph.

Support your topic sentence with appropriate and sufficient descriptive details.

Revise your first drafts to improve ideas and organization.

Edit your paragraphs to correct grammar, spelling, vocabulary, and sentence structure.

Expand your paragraphs into short essays which include an introduction and conclusion.

Procedures for Accomplishing Objectives:

Writing Workshops: You will read, comment on, and give constructive feedback on your classmates’ writing and help each other revise your paragraphs. You will also learn how to look critically at your own writing and revise for content.

Grammar Clinics: As a class we will review common grammatical, vocabulary, and sentence structure errors that appear on student paragraphs so that you can identify and correct these errors in your own paragraphs. We may also cover important grammar units in the text, as needed.

Vocabulary: We will improve our vocabulary using Academic Word Power 1.

Criteria for Passing the Course:

Writing Assignments: Weekly paragraphs are due at the beginning of each class. You will revise and write 2nd and 3rd drafts of your paragraphs. All writing assignments will receive two grades—one for content and one for grammar. The grades on the revised paragraphs will replace the grades on the first drafts. You will be required to hand in at least five writing assignments with a satisfactory grade for both content and grammar. You must have the first three assignments completed before the midterm on Oct. 11th. Dec. 20th is the absolute last chance to hand in any overdue final writing assignments. Any overdue 1st drafts must be handed in by Dec. 8th.

In-Class Writing: There will be two in-class writing exams:

Midterm-- Oct. 11th & 13th and Final-- Dec. 15th & 20th. Exam dates are tentative and subject to change. For these exams you will have 3 hours of class time.
to write on a topic chosen from a list. The topics and types of writing will be similar
to the types of writing we do during the course. During the exams you should use all
the steps of the writing process-- prewriting, first draft, revising, editing, and final
draft. The final exam will be graded for both content and grammar by the EF07
faculty. I will grade the midterm myself.

Academic Skills Center: You are required to spend 14 hours using ESL material in the Academic
Skills Center (Orient rm. 234). You must complete at least 7 hours by mid-semester (Oct. 13th).
You are expected to do at least one hour of lab each week. You may do some or all of your lab
hours in the ESL/Language Lab on the Ammerman Campus (Islip rm. 114) if this is more
convenient.

Class Policies/Rules:

Attendance: No more than 3 un-excused absences. If you need to miss class because of sickness or
emergency, you should call my home number before class. If you miss class, you are still
responsible for the material we covered in class and for any assignments, so call another student
or the teacher to find out about any missed assignments or homework.

Plagiarism: Don’t do it! If you plagiarize, I will know, and you will receive a “U” for the course.
Plagiarism is the act of copying someone else’s ideas and/or writing and taking credit for it as if it
were your own (ie. copying word for word or translating from a book or magazine).

Your Grade:

The grades for this course and all other EF courses consist of S (satisfactory), R (repeat), W
(withdrawn), U (unsatisfactory), and INC (incomplete).

To pass the course, you need ALL of the following:

A passing score on the final exam & to take the midterm

An “S” for both content and grammar on at least 5 writing assignment

No more than 3 un-excused absences

To complete 14 lab hours

9/19/06