REQUIRED TEXT: Beginnings of Interior Environments, Tenth Edition, Jones & Allen

I. Objectives of the Course
   By the completion of the course each student will be able to:

   1. Demonstrate the skills of visual organization and aesthetics in the creation of interior environments.
   2. Develop effective graphic and oral presentation skills.
   3. Demonstrate knowledge of color theory as applied to residential spaces through the selection of fabrics, wallpaper and finishes.
   4. Analyze clients’ needs through an interview process to produce a creative design solution.
   5. Develop scaled floor plans and elevations of a given space
   6. Determine proper furniture placement as it relates to traffic flow and client requirements.
   7. Develop an awareness of the elements and principles of design so as to stimulate a more creative approach to problem solving.
   8. Evaluate design concepts through reading and analyzing current field literature.
   9. Create an awareness of visual symbols used in the reading of blueprints.
   10. Develop the use of design terms in oral presentations and written assignments.
   11. Select proper furniture styles and fabrics to satisfy client needs.
   12. Identify types of finishes and their appropriate application
   13. Develop written skills that are necessary for communicating with design sources and clients.
   14. Evaluate the many job-related possibilities in the Interior Design field

II. Procedures for Accomplishing Objectives:

   Lecture / Classroom Demonstrations
   Class discussion
   Workshop / Studio
Visual aids  
Outside reading  
Homework assignments  
Two oral presentations  
Final Exam  
Critiques and discussion of student work  

III. **Student Requirements For Completion Of Course:**  
It is the responsibility of the student to keep current with material when absent. It is not the responsibility of the instructor to call the absentee student with the assignments.  

1. Must attend all classes and participate in class discussions and activities.  
2. Read assigned material  
3. Take notes  
4. Complete weekly worksheets on chapter readings.  
5. Successful completion of projects.  
6. Final examination  

IV. **Materials:**  
1. **SEE ATTACHED SUPPLIES LIST / LETTER**  
2. Purchase the “Suffolk Kit” sku#74029-1001  
3. Purchase 100% Cotton Rag Vellum 18 x 24 pad or roll (without title block)  

**Strongly Recommended:**  
Dusting Brush  
Eraser Shield with little circles  
1 Plastic Sleeve (18x24)  
Scissors  
2H, HB Leads  

**Optional:**  
Vellum writer: Black  
Mechanical Pencil 5mm, Leads 2H, H and HB  
Drawing Tube  

V. **Grading Scale:**  
1. **Exceptional (A):** The objectives of the assignment are fully understood as applied to the particular assignment and an intriguing balance exists between clear communication of the message and creativity. The assignment is executed with impeccable craftsmanship, accuracy, and neatness. The assignment exists as part of the complete design development, a quality piece of work.
2. **High (B):** The objectives of the assignment are met and design principles are well understood. The work may be lacking in overall design quality, craftsmanship, clarity, or design development. Good overall effort.

3. **Average (C):** The minimum requirements of the assignment have been met but not exceeded. Extra effort and insight into the development of the basic assignment are necessary to produce higher quality work.

4. **Below average (D):** There exist problems in completely understanding the concept or objectives of an assignment. Incompleteness in several areas of craftsmanship, design, creativity, clarity, or development is apparent.

5. **Unacceptable (F):** See instructor immediately for further clarification.

<table>
<thead>
<tr>
<th>GRADE</th>
<th>NUMERIC GRADE</th>
<th>QUALITY POINTS PER CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>100-90</td>
<td>4.0</td>
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<tr>
<td>B+</td>
<td>89.9 – 85</td>
<td>3.5</td>
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<tr>
<td>B</td>
<td>84.9 – 80</td>
<td>3.0</td>
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<tr>
<td>C+</td>
<td>79.9 – 75.0</td>
<td>2.5</td>
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<tr>
<td>C</td>
<td>74.9 – 70</td>
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<tr>
<td>D+</td>
<td>69.9 – 65.0</td>
<td>1.5</td>
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<tr>
<td>D</td>
<td>64.9 – 60</td>
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<tr>
<td>F</td>
<td>59.9 – BELOW</td>
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**VI. GRADING POLICY**

1. No incompletes are given as a final grade
2. No make-ups
3. Final grades are added up numerically and your final grade is a letter grade.
4. Projects submitted ONE DAY LATE (not next class meeting) will be graded down by one full letter grade.
5. Chapter worksheets are not accepted after due date. A “0” will be entered as a grade
6. An assignment is late if it is not complete at the beginning of class.
4. If a presentation is not given on the required date, the student fails the presentation portion of the grade. Therefore, a “C” is the best grade a student can receive for the project.
5. If a student leaves early on presentation day, the grade will be one full letter grade down.
7. Absences and lateness affect your grade. (Refer to attendance policy)

Make an office appointment with the instructor if you have a problem concerning
absences/missed/late assignments. Do not expect the instructor to speak with you at the end of class to discuss this concern.

VII. ATTENDANCE POLICY

1. All students are required to attend class on time. Students are responsible for the information that transpires in class whether or not you are in attendance. Coming to class late is disruptive and disrespectful and will not be acceptable in this course.

   1 absences = permitted
   2 absences = loss of one full letter grade (i.e. final grade A = B)
   3 absences = withdrawal from class
   2 lates = 1 absence, therefore 6 lates = withdrawal from class

   (You are responsible for officially withdrawing yourself from the class. Without an official withdrawal you will receive an “F” for the course.)

2. Doing homework or studying for another class during classroom time is an absence. Sleeping in class is an absence.

3. Coming to class without your textbook and drawing supplies means you are not prepared to actively participate in class and, therefore, it is an absence (to impose on your classmate for supplies to be used during class is unacceptable.)

VIII. STUDENT RESPONSIBILITIES:

1. An absence is not an excuse for lack of preparation nor does it entitle you to:
   • Not know what was accomplished in the class you missed. Get the information before the next class (the weekly schedule and assignments may change based on student performance, get a phone number of a responsible classmate and use the website.)

   • Hand in weekly assignments, homework or projects late (mail it, drop it off to the office, fax it to me @631.298.5650 or send it in with a classmate!)

   • Come to the next class unprepared (textbook, drawing tools, assignments, projects, etc.)

2. Students are expected to read chapters prior to class and participate in discussions.
3. Talking in class while the professor or a fellow classmate is speaking is unacceptable, you will be asked to leave.
4. Talking during a student critique or presentation is unacceptable.
5. Students will not be admitted late to project presentations.
6. **All cell phones/beepers are to be turned off during every class meeting.**
7. During an exam all cell phones/electronics will be collected and returned at the end of class.

**IX. ROLE OF STUDENT**

You must take full responsibility for your education. Your education, as well as your life, is a “process”, a process that may be difficult and arduous but accomplished if you are highly motivated. As you progress in this endeavor, you may be assigned work that you find, at best, challenging and interesting or, at worst, difficult and boring. This is a process! For the process to work you must exert a significant effort! Just attending class will not make you succeed through the process of your education. You must be an active learner, motivated and self disciplined. You must **EARN** your grades through this commitment to learn. Your reward will be a sense of self-respect for having pushed yourself beyond what you thought yourself capable of and will have discovered, perhaps, the depth of your character. Finally, you would have channeled your creative potential into a career goal, “interior design”.

**COLLEGE ACADEMIC INTEGRITY**

The college’s **Student Code of Conduct** expressly prohibits “any and all forms of academic or other dishonesty.” While this code should be read broadly and does not define such conduct in exhaustive terms, the following conduct clearly falls under the heading of academic integrity.

**Cheating**

Any form of cheating, be it on a formal examination, informal quiz or other submitted material, is a violation of college conduct. Copying material from fellow students or from other sources during an examination may result in a failing grade for the course and/or serious disciplinary sanctions as outlined in the Code of Conduct. When students work together on a project, this becomes a joint responsibility for a group so designated and should be limited to the people and resources agreed upon with the instructor.

**Plagiarism**

Students should realize that presenting the words and ideas of others as their own are dishonest. In writing, students must fully acknowledge the source of any paraphrased passages and any ideas which they have borrowed. Failure to conform to these academic standards is plagiarism and may result in a failing grade for the course and/or serious disciplinary sanctions as outlined in the Code of Conduct.

**X. ROLE OF PROFESSOR**

1. Be in class everyday.
2. Prepare each topic thoroughly.
3. Help you develop your design skills.
4. Evaluate your work thoughtfully and objectively.
5. Be courteous and considerate.
6. Share my life experiences with you through my lectures.
7. Be your mentor. I share the responsibility of your education. I am dedicated to helping you learn.

X. **STUDIO TIME – HELP SIGN UP**

1. Should you require help with your projects during studio time please put your name on the “HELP SIGN UP LIST” on the blackboard.
INTERIOR DESIGN I – KERRY JANIS

GRADES

I. Chapter 1 – Understanding Interior Design
   Worksheet __________ 100

II. Chapter 3 – Elements and Principles
    Worksheet __________ 100

III. Chapter 4 – Color
     Worksheet __________ 100

IV. Chapter 7 – Space Planning: Furniture to Rooms
    Worksheet __________ 100

V. Chapter 8 – Space Planning: Rooms to Buildings
    Worksheet __________ 100

VI. Chapter 9 – Furniture and Accessories
    Worksheet __________ 100

VII. Chapter 10 – Textiles
    Worksheet __________ 100

VIII. Chapter 11 – Floors
      Worksheet __________ 100
IX. Chapter 12 – Ceiling and Walls
   Worksheet
   ______  100

X. Chapter 13 – Doors, Windows and Fireplaces
   Worksheet
   ______  100

XI. Chapter 14 – Interior Design as A Career
   Worksheet
   ______  100

A. FINAL EXAM     ______  25%

B. PROJECT I      ______  25%

C. PROJECT II     ______  25%

D. HOMEWORK       ______  15%

E. CLASS PARTICIPATION, ATTENDANCE   ______  10%
ART / DRAFTING SUPPLY STORES

Pearl Paint
363 Independence Plaza
Selden, NY
698-1178

County Art Supplies
1090 Jericho Turnpike
Commack, NY
864-5050

Island School & Art Supplies
4102 Sunrise Highway
Oakdale, NY

Riebe’s Artist Materials
701 Route 110
Melville, NY
427-8644

Port Jefferson Artist Colony
1950 Middle Country Road
Centereach, NY
676-7043

SGI Reprographic
299 Hawkins Avenue
Ronkonkoma, NY

Morris Studio
Southampton, NY

Golden Eagle
East Hampton, NY

A.C. Moore
SunVet Mall

A.C. Moore
Rt. 347
Commack

Online:
www.draphixdirect.com
www.dataprint.com
www.gsdirect.net
www.nationalartsupply.com
www.misterart.com
www.metroassoc.com

Many art supplies can be found in large stationery stores or craft stores.
Examples:  Staples
            Office Max
            Patchogue Stationery
            Michael’s Craft
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<tr>
<th>DATE</th>
<th>TOPIC</th>
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<td>Sept. 2</td>
<td>Course Outline &amp; Supplies How to Sketch</td>
<td>Read Chapter 3 Supplies Due Next Class Bedroom Sketch</td>
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<td>Chapter 3 – Lect Elements Principles of Design Scale Ruler Lecture Draw Bedroom to Scale</td>
<td>Read Chapter 7 &amp; 8 Chapter 3 Worksheet</td>
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<td>Oct. 7</td>
<td>Chapter 4 – Lecture Color Color Project Studio Chapter 10 Worksheet Due</td>
<td>Read Chapter 11 &amp; 12 Chapter 4 Worksheet Finish Color Project</td>
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<td>Chapter 11 &amp; 12 – Lecture Backgrounds Studio Color Project Due Chapter 4 Worksheets Due</td>
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<td>Project I Due – Project Presentation Intro. Project II</td>
<td>Read Chapter 9 Chapter 11 &amp; 12 Worksheet</td>
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<td>Chapter 9 – Lecture Furniture and Accessories Studio Chapter 11 &amp; 12 Worksheet Due</td>
<td>Read Chapter 13 Chapter 9 Worksheet</td>
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<td>Nov. 4</td>
<td>Chapter 13 – Lecture Drs. Win. &amp; Fireplaces How to Draw an Elevation Studio Chapter 9 Worksheet Due</td>
<td>Read Chapter 14 Chapter 13 Worksheet</td>
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<td>Chapter 14 – Lecture Interior Design as a Career Studio Chapter 13 Worksheet Due</td>
<td>Read Chapter 1 Chapter 14 Worksheet</td>
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<td>18</td>
<td>Chapter 1 – Lecture Understanding Interior Design Studio Chapter 14 Worksheet Due</td>
<td>Chapter 1 Worksheet Study for Final Exam</td>
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<td>Dec 2</td>
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<td>Finish Project II</td>
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<td>Project II Rtn / Final Exam / Grades</td>
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