Suffolk Community College
Eastern Campus
ESL018 CRN# 91459 Composition II
Michelle Munro       Fall 2010
hm# 728-0272       Tues. & Thurs. 11-12:15pm
E-mail: munrom@sunysuffolk.edu
No Class: Thurs. 9/9 (Rosh Hashanah)   Corchaug room #018
Tues. 9/21 (All College Day)       Thurs. 11/25 (Thanksgiving)
(Aug. 31st - Dec. 21st)

Texts: Great Essays Great Writing 4 (third edition)
by Keith S. Folse, April Muchmore-Vokoun, and Elena Vestri Solomon
Academic Word Power 4 by Barbara Jones

Description of Course:
This writing course, for students whose native language is not English, will prepare you to write
competently and be successful in the Freshman Composition course. As opposed to ESL017, we
will focus mostly on expository writing (example essay, classification,
comparison/contrast, argument, cause/effect, and reaction essay). This will prepare you for the
types of writing assignments you may encounter in upper level English and Humanities courses.

Objectives: Throughout this course, you will learn how to:
• Follow the steps of the writing process (pre-writing, first draft, revising, editing) to produce a
  well-written essay.
• Write essays for different audiences and purposes (to give examples or argue a point).
• Use a variety of pre-writing techniques (brainstorming, freewriting, cluster diagrams,
  outlining) to formulate ideas and organize them.
• Form a strong thesis statement with a controlling idea, the main idea of your essay.
• Support your thesis statement with strong topic sentences, the main idea of each body
  paragraph.
• Support your topic sentences with appropriate and sufficient descriptive details.
• Revise your first drafts to improve ideas and organization.
• Edit your essays to correct grammar, spelling, vocabulary, and sentence structure.

Procedures for Accomplishing Objectives:
• Writing Workshops: You will read, comment on, and give constructive feedback on your
  classmates’ essays and help each other revise your essays. You will also learn how to look
  critically at your own writing and revise for content.
• Grammar Clinics: As a class we will review common grammatical, vocabulary, and sentence
  structure errors that appear on student essays so that you can identify and correct these errors in
  your own essays. We may also cover important grammar units in the text, as needed.
• Vocabulary: We will build and expand vocabulary using Academic Word Power 4.
Criteria for Passing the Course

- **Writing Assignments:** Weekly essays are due at the beginning of each class. All essays must be typed. You will revise and write 2\textsuperscript{nd} and 3\textsuperscript{rd} drafts of your essays. All essays will receive two grades—one for content and one for grammar. The grades on the revised essays will replace the grades on the first drafts. You will be required to hand in at least five revised essays with a satisfactory grade for both content and grammar. You must have the first two essays completed and a 1\textsuperscript{st} draft of the third essay before the midterm on Oct. 19\textsuperscript{th}. Dec. 21\textsuperscript{st} is the absolute last chance to hand in any overdue final essays. Any overdue 1\textsuperscript{st} drafts must be handed in by Dec. 2\textsuperscript{nd}.

- **In-Class Writing:** There will be two in-class writing exams:
  - Midterm-- Oct. 19\textsuperscript{th} & 21\textsuperscript{st}
  - Final-- Dec. 16\textsuperscript{th} & 21\textsuperscript{st}
Exam dates are tentative and subject to change. For these exams you will have 3 hours of class time to write on a topic chosen from a list. The topics and types of essays will be similar to the types of writing we do during the course. During the exams you should use all the steps of the writing process—prewriting, first draft, revising, editing, and final draft. The final exam will be graded for both content and grammar by the ESL 018 faculty. I will grade the midterm myself.

- **Academic Skills Center:** You are required to spend 14 hours using ESL material in the Academic Skills Center (Orient rm. 234). You must complete at least 7 hours by mid-semester (Oct. 21\textsuperscript{st}). You are expected to do at least one hour of lab each week. You may do some or all of your lab hours on the Ammerman Campus or Grant Campus if this is more convenient.

Class Policies/Rules:

- **Attendance:** No more than 3 un-excused absences. Lateness may also count as a partial absence. If you need to miss class because of sickness or emergency, you should call my home number before class. If you miss class, you are still responsible for the material we covered in class and for any assignments, so call another student or the teacher to find out about any missed assignments or homework.

- **Plagiarism:** Don’t do it! If you plagiarize, I will know, and you will receive a “U” for the course. Plagiarism is the act of copying someone else’s ideas and/or writing and taking credit for it as if it were your own (ie. copying from the Internet).

Your Grade:
The grades for this course and all other credit ESL courses consist of S (satisfactory), R (repeat), W (withdrawn), U (unsatisfactory), and INC (incomplete).
To pass the course, you need ALL of the following:

- A passing score (74 out of 100) on the final exam & to take the midterm
- An “S” for both content and grammar on at least 5 compositions
- No more than 3 un-excused absences
- To complete 14 lab hours