Suffolk County Community College
Eastern Campus

Prof. C Harper
ESL 017
Fall 2009
Monday 6 – 9 pm


All students must have and bring to class:
1. *Great Paragraphs* and *Academic Word Power 1*
3. A highlighter
4. An English dictionary
5. plastic envelopes for binder
6. White-out

Course Objectives:
The purpose of this course is to provide an opportunity for college students whose native languages are other than English to:
1. Approach writing as a process involving pre-writing, drafting, revising, editing and proofreading.
2. Identify and use the conventions of Academic discourse (i.e., thesis statement, logical supporting details, etc.)
3. Create an effective topic sentence and write a unified and coherent paragraph with a topic sentence, supporting sentences and a conclusion.
4. Expand a paragraph into an essay with a thesis statement, supporting paragraphs and a conclusion.
5. Revise paragraphs and essays of narration, description, opinion and process.
6. Build on their vocabulary and display competence in vocabulary specific to the above-mentioned forms.
7. Identify and use idiomatic expressions, similes and metaphors in writing.
8. Self-edit more effectively.
9. Use the ESL/EFL Language Lab to improve writing mechanics. (Students may be asked to do specific work in the lab to address problem areas they are having. Students are also encouraged to visit the lab to receive individual tutoring. Tutoring is by appointment and is not counted toward lab hours).
10. Produce a completed writing folder twice during the semester with samples of the rhetorical forms studied.

Student Requirements for Successful Completion of the Course:

1. **Attendance**: no more than 2 absences. Please note that if you are late to class 2 times, it will equal one absence. The instructor reserves the right to withdraw (W) any student who exceeds the allotted absences.

2. **Assignments**:
   a. **ON TIME** completion of all assignments. Absence will NOT excuse you from homework. Please take the telephone # of another student in the class. Also please note my e-mail address: reprah_11939@yahoo.com
   b. Participation in class. This means the student must come to class prepared with their textbook, notebook, writing folder, writing assignment and homework.
   c. Your writing folder and completion of lab hours will determine your mid-term grade.

3. A student must receive **passing grades** on exams, tests and writing folder.

4. **Completion of EF lab. NO EXCEPTIONS!**
   a. Half the hours for lab MUST be completed by the mid-term. This is part of your mid-term grade.

5. You MUST **pass the final exam** in order to pass the course.

6. **No plagiarism!**
   ****Plagiarism: is the act of copying someone else’s ideas or writing and taking credit for it as if it were your own. College policy is strict on this. Please see the college handbook for more details.

An academic calendar will be provided for you. It is your responsibility to know the schedule for all class meetings.

Course Procedures:
1. Small group discussions, paired work, peer and self-editing.
2. Individual conferences with the teacher.
3. In class and at home writing and other assignments.

**Weekly Agenda:**
Weeks 1-2: Introductions; A look at the paragraph; review of capitalization and punctuation.
Weeks 3-4: Pre-writing strategies; A detailed look at the parts of a paragraph; subject-verb agreement.
Weeks 5: The Process Paragraph; Sentence variety with compound sentences; fragments, comma splices and run-on sentences.
Week 6: Descriptive Paragraph; Use of similes/metaphors, the 5 senses; adjectives and exact word choice; spatial order and the use of there is/there are.

Week 7: Narrative Paragraph: word forms and more on compound sentences. **Writing folder due and the completion of at least 6 hours of lab.**

Week 8: Opinion Paragraph; complex sentences with adverb clauses and the use of modals.

Week 9-10: The essay: an introduction and overview. A look at the introductory paragraph.

Week 11: The essay: support and concluding paragraph.

Week 12: The process essay. The narrative essay.

Week 13: The descriptive essay. The opinion essay.

Week 14: Review and final examination

All writing folders must be complete before the student will be allowed to take the final examination. Writing folders will be collected the class before the final examination.

This agenda is subject to modifications if needed