Course Description
The purpose of this course is to prepare students for the writing required in EG11 – Freshman Composition. This course helps to build basic writing skills, including development of ideas and reading comprehension. Exercises in grammar, punctuation, and sentence structure will be assigned based on the needs of the class. Through several short expository papers, students will apply the various steps in the writing process – inventing, drafting, reviewing, revising, editing, and publishing.

Course Objectives
To complete this course successfully, students must demonstrate competence in basic English skills in the following ways:

- Organize and write preliminary drafts of a series of short papers and review those preliminary drafts to focus on a main idea.
- Support that main idea in clear, well-ordered paragraphs developed by specific detail, examples, or reasons.
- Write varied and appropriate sentences, which have been carefully edited to eliminate major errors in mechanics and usage.
- Write essays demonstrating unity, support, and coherence.
- By demonstrating a basic proper usage of punctuation, spelling, and grammar.
- By completing all assignments

Requirements for Accomplishing Objectives
- The classroom experience will utilize an active learning environment to combine introductory instruction with activities that provide individual practice and group work for collaborative learning. Students will work together in groups to assist one another. Although plagiarism will not be tolerated, peer assessments will be encouraged.

Required Text and Materials
- Boston: Bedford-St. Martin’s
- Writing Utensils
- Folder in which to keep drafts, handouts, and assignments
- Notebook
- Collegiate dictionary

Absence/Lateness
More than four absences may lead to failure of or removal from class. Arrive on time and be prepared for class. Two latenesses of 10 minutes or more will equal one absence.
Grading Policy
Students will receive a grade of S-W-U-R based on class assignments, personal portfolio, and completion of EG10 objectives.

Class Conduct
- Class begins on time and it is expected that students will not disrupt the learning environment.
- If you arrive late, please take your seat quietly.
- Please turn off all cell phones before the beginning of class.
- Assignments are expected to be completed on time. All assignments are due at the beginning of class on the date they are due. Absence is not an excuse for a late assignment. Late papers will not be accepted.
- Please show respect for your classmates as well as your instructor by listening attentively, participating actively, and refraining from side conversations or other disruptions.
- All papers are to be typed and double spaced. Papers that are not typed will not be accepted.

Weekly Outline

2/2/10  Introduction to the course and the portfolio system, overview of syllabus.
       Chapter 1 – Writing a Paragraph
       In-class writing assignment

2/4/10  Chapter 2 – Fine Tuning Your Paragraph

2/9/10  Chapter 3 – Exemplification
       Understanding Exemplification

2/11/10 Chapter 4 - Narration
        Understanding Narration

2/16/10 Mid-Winter Recess – No Class

2/18/10 Writing Workshop
        Discussion of student paragraphs
        Chapter 5 - Description
        Understanding Description

2/23/10 Writing Workshop
        Discussion of student paragraphs
        HW – Revision – Choose any paragraph written so far and revise
        (Note: original draft and comment sheet must be attached)

2/25/10 Chapter 6 – Process
        Understanding Process
        Revision due

3/2/10  Chapter 8 – Comparison and Contrast
        Understanding Comparison and Contrast

3/4/10  Writing Workshop
        Discussion of student paragraphs
        HW – Revision – Choose any paragraph written so far and revise
        (Note: original draft and comment sheet must be attached)
3/9/10  Revision due  
Chapter 9 – Argument  
Understanding Argument

3/11/10  Chapter 12 – Writing an Essay  
A: Thinking about Paragraphs and Essays, B: Deciding on a Topic

3/16/10  Chapter 13 – Introductions and Conclusions  
A: Introductions, B: Conclusions

3/18/10  Description  
HW – Description Essay first draft - must be typed

3/23/10  Description Essay first draft due  
Narration Essays  
Writing Workshop  
HW – Narration Essay first draft - must be typed

3/25/10  Narration Essay first draft due  
In-class Timed Essay

3/30/10  Spring Recess

4/1/10  Spring Recess

4/6/10  Process Essays  
HW – Process Essay first draft - must be typed

4/8/10  Individual Conferences  
Process Essay first draft due

4/13/10  Argument Essays  
HW – Argument Essay first draft – must be typed

4/15/10  In-class timed essay  
Argument essay first draft due  
HW - Description Essay – Second draft – must be typed  
(Note: original draft and comment sheet must be attached)

4/20/10  Description – Second draft due  
Writing Workshop  
Discussion of student essays  
HW – Process essay – second draft – Must be typed

4/22/10  Process Essay – second draft due – must be typed  
(Note: original draft and comment sheet must be attached)  
In-class timed essay

4/27/10  Argument Essay – second draft due – must be typed  
(Note: original draft and comment sheet must be attached)  
How to write a reflective letter for portfolio

4/29/10  Argument essay – second draft due  
In-class timed essay

5/4/10  Writing Workshop  
Bring portfolios and typed reflective letters to class
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<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>5/6/10</td>
<td>Writing Workshop</td>
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<tr>
<td>5/11/10</td>
<td>Final Portfolios <strong>due in class</strong></td>
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<tr>
<td>5/13/10</td>
<td>EG10 Showcase</td>
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<tr>
<td>5/18/10</td>
<td>Individual Conferences - Last Class</td>
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