Course Description:
This course stresses the development of interpersonal skills necessary for building and maintaining productive and positive relationships in a variety of work and social settings. Topics include interpersonal trust, self-disclosure, assertiveness, conflict and conflict management. Students study and apply various theories of interpersonal communication.


***IMPORTANT***
To order the ebook follow these instructions:

Go to: [www.mycommunicationlab.com](http://www.mycommunicationlab.com)
Click STUDENTS below Register or Buy Access
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Below is the title and ISBN for the text you need:

**MyCommunicationLab with Pearson eText Student Access Code Card for Interpersonal Communication: Relating to Others (stan, 6/E**

**Steven A. Beebe, Texas State University - San Marcos**
**Susan J. Beebe, Texas State University - San Marcos**
**Mark V. Redmond**

ISBN-10: 0205778232
Publisher: Allyn & Bacon
Copyright: 2011
Format: Access Code Card
Status: 28-Jan-2010 AS

URL: [http://www.mycommunicationlab.com](http://www.mycommunicationlab.com)
Course Requirements and Grading System:

1. **Participation**: You will each be evaluated on the quantity and quality of your performance throughout this asynchronous class. As this is a distance class, you will be expected to actively participate in the on-line and written course material.

2. **Course Organization**: This is a three-credit course. The syllabus is categorized in 12 modules so that you can measure your progress according to the academic calendar. For each week of the class there will be three components that in effect make up a "class meeting". Those components are 1) lecture (consisting of weekly readings and notes posted to D2L), 2) discussion board on D2L, and 3) weekly MyCommunication Lab critical writing or thinking assignments. In order to effectively meet the requirements of the three-credit course, you will need to "participate" in each of these three elements of the class each week. Participation in weekly discussions means answering each question AND responding to at least two other student posts in each assignment in each module.

3. **Written Assignments**: You will write two graded essay assignments. These essays will be written critiques of interpersonal communication. Details for the two essays will be provided to you in class. You will be given an opportunity to re-write and "polish" your essays; therefore, it is expected you demonstrate weekly progress on these assignments. Further details for these assignments will be given to you throughout the course. All papers must be written in APA or MLA format. You must cite your sources both in the text and bibliography of your paper.

4. **Discussion Board**: You will be required to participate in a weekly discussion that will be posted in the "discussion board" section of the blackboard site. This is a requirement—it is not optional. Choosing not to participate in the discussion board discussions will result in a significant reduction of your grade. As noted above, participation in weekly discussions means answering each question AND responding to at least two other student posts in each assignment in each module.

5. **Midterm and Final Exams**: There will be two on-line exams. The exams will be made up of multiple choice questions and short essay questions. You will be provided with detailed instructions for taking this exam.

6. It is mandatory that all students comply with the Suffolk Community College rules pertaining to Academic Honesty. Please see the Suffolk Community College Student Handbook for SCC’s policy on academic dishonesty.

7. **Grading System**: Evaluation of your performance in class will be based on the above course requirements. Each assignment and requirement is given a percentage with a total of 100%. The percentage of each assignment is distributed in the following manner:

   **Formal Essay Assignments (2): 15% each**
   **Discussion Board: 25%**
   **My Communication Lab Critical Thinking Assignments: 15%**
   **Midterm and Final Exams: 15% each**
Working Plan

Part 1: Interpersonal Communication Foundations

Module 1:
- Introduction to Interpersonal Communication (Chapter 1)
- Discussion Board Activity—check D2L for full assignment
- My Communication Lab (MCL)—see assignment on D2L

Module 2:
- Interpersonal Communication and Self (Chapter 2)
- Discussion Board Activity—check D2L for full assignment
- My Communication Lab (MCL)—see assignment on D2L

Module 3:
- Interpersonal Communication and Perception (chapter 3)
- Discussion Board Activity—check D2L for full assignment
- My Communication Lab (MCL)—see assignment on D2L

Module 4:
- Interpersonal Communication and Cultural Diversity: Adapting to Others (chap. 4)
- Discussion Board Activity—check D2L for full assignment
- My Communication Lab (MCL)—see assignment on D2L
- Writing assignment—begin work on essay #1—see D2L for full details

Part Two: Interpersonal Communication Skills

Module 5:
- Listening and Responding Skills (chapter 5)
- Discussion Board Activity—check D2L for full assignment
- My Communication Lab (MCL)—see assignment on D2L

Module 6:
- Verbal Communication Skills (Chapter 6)
- Discussion Board Activity—check D2L for full assignment
- My Communication Lab (MCL)—see assignment on D2L
- Writing assignment—Essay #1 due

Module 7:
- Nonverbal Communication Skills (Chapter 7)
- Discussion Board Activity—check D2L for full assignment
- My Communication Lab (MCL)—see assignment on D2L

MIDTERM EXAMINATION!

Part Three: Interpersonal Communication in Relationships

Module 8:
- Conflict Management Skills (Chapter 8)
• Discussion Board Activity—check D2L for full assignment
• My Communication Lab (MCL)—see assignment on D2L
• Writing assignment—work on essay #2

Module 9:
• Understanding Interpersonal Relationships (Chapter 9)
• Discussion Board Activity—check D2L for full assignment
• My Communication Lab (MCL)—see assignment on D2L

Work on Paper #2; consultations; draft #2 due

Module 10:
• Developing Interpersonal Relationships (Chapter 10)
• Discussion Board Activity—check D2L for full assignment
• My Communication Lab (MCL)—see assignment on D2L

ESSAY #2 DUE!

Module 11:
• Managing Relationship Challenges (Chapter 11)
• Discussion Board Activity—check D2L for full assignment
• My Communication Lab (MCL)—see assignment on D2L

Module 12:
• Interpersonal Relationships at Home, Through Computer-Mediated Communication, and at Work (Chapter 12)
• Discussion Board Activity—check D2L for full assignment
• My Communication Lab (MCL)—see assignment on D2L

Course Review

FINAL EXAM