The study of the fundamental principles and concepts of human interaction and the skills needed for effective communication.

Course Objectives

By the end of the semester you will be able to:
1. Demonstrate comprehension of various communication concepts (such as perception, interpersonal relationships, and listening) through oral and written exercises and performance on examinations
2. Prepare outlines, complete audience analyses (such as gender/social-cultural factors), research and deliver various speeches (including, but not limited to informative and persuasive)
3. Demonstrate ability to evaluate speeches critically
4. Demonstrate ability to function effectively in small group problem solving and decision making situations
5. Understand the use of emerging technology, where appropriate, to enhance the communication skills taught in class.

Course Requirements:
- Tests on assigned readings
- Group project and presentation
- Informative speech
- Persuasive speech
- Sentence outlines for speaking assignments

Grades: To be determined by student performance on the following assignments.
- Tests................................................................. 20 percent
- Informative Speech............................................. 20 percent
- Persuasive Speech.............................................. 20 percent
- Group Project.................................................. 20 percent
- Attendance and Class Participation...................... 20 percent

Total: 100 percent

Attendance: Students are expected to attend all classes. More than two unexcused absences will result in lowering of the final grade.
WEEKLY ASSIGNMENTS

Week 1:  Introduction to the course – Review of Course Outline
Model the process of Human Communication
Assign “Introductions” for 2nd class meeting
Reading Assignment:  Chapters 1 & 2

Week 2:  
Students deliver 2-minute introductions.
Begin discussion Chapters 1 & 2
Reading Assignment:  Chapters 3 & 4
Anecdote Assignment: 2 minutes.

Week 3:  
Complete discussion of Chapters 1 & 2
Complete discussion of Chapters 3 & 4
Present Anecdotes.
Announce 1st Speech Assignment (Due Week 6)
Reading Assignment:  Chapters 10,11,12,13.

Week 4:  
Discuss details of the Speaking Assignment:
3-5 minute speech to inform; sentence outline due at the time
of the speech.
Quiz on Chapters 1-4 beginning of class Week 5

Weeks 5:  
Quiz on Chapters 1-4.
Peer review of draft of speech outlines.
Discuss final preparation for speeches.
Reading Assignment:  Chapters 5 & 6

Week 6:  
1st Speech Presentations
Critique and discuss

Week 7:  
Complete 1st Speech Presentations
Begin discussion of Chapters 5 & 6
Reading Assignment:  Chapters 7 & 8

Week 8:  
Complete discussion of Chapters 5 & 6
Begin discussion of Chapters 7 & 8
Outline Small Group project (due Week 11)
Quiz on Chapters 5-8 beginning class Week 9
Week 9:  Quiz on Chapters 5-8  
Meet with small groups to discuss progress  
Assign 2nd Speech: Persuasion, 5 to 7 minutes  
2nd Speech due on Week 13  
Reading Assignment: Chapter 14

Week 10:  Discuss Quiz results  
Outline details of 2nd Speech Assignment  
Allot time for final preparation for small group project presentations.

Week 11:  Small Group Project Presentations  
Critique and discuss  
Discuss Chapter 14 and elements of Persuasion

Week 12:  Complete Small Group Presentations  
Peer review of preparation for final speech, including review of draft outline

Week 13:  Begin final speech presentations  
Critique and discuss

Week 14:  Continue final speech presentations

Week 15:  Complete final speech presentations