Suffolk County Community College
College Seminar - COL101
CRN 95577, and #98174 (Late Start)
Monday & Wednesday 4:30 pm – 5:45 pm
Room: Orient 136

Professor:  Dr. Helen C. Wittmann
Office:  Orient 230
Phone:  548-2607
E-mail:  wittmah@sunysuffolk.edu (preferred)

Office hours:  Thursday  5:00 pm – 6:00 pm
Appearments also available

Text:  Focus: on Community College Success
Constance Staley
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2010 Wadsworth, Cengage Learning
Suffolk County Community College Student Handbook

COURSE OUTCOMES

Students who successfully complete this course will be able to:

1. Examine the purposes of higher education and understand their place in a
   higher education setting.
2. Explore personal and societal issues faced by first year students (i.e. alcohol
   and other drug use and abuse, sexuality, cultural diversity, etc.)
3. Define short-term, as well as, long-term goals, within the professional and
   educational spheres (i.e. career development and academic advisement).
4. Expand their knowledge of the resources and services provided by Suffolk
   County Community College and the extended community.
5. Understand time, stress and personal resource management.
6. Acquire academic survival skills to promote active learning.
7. Become proficient in mastering electronic communication skills in utilizing
   the academic computer center.
8. Acquire problem solving skills through analysis and critical thinking.
9. Develop interpersonal skills through interaction in group activities.
10. Become familiar with, and learn to use, SCCC’s library homepage and
    resources.
ATTENDANCE POLICY

Students are expected to complete all assigned work on time, to attend class regularly, and to participate in class discussions and activities. Excessive absence or lateness, whether excused or unexcused, may result in a grade penalty and/or removal from the class roster.

CLASSROOM CLIMATE

COL101 is an academic course taught as a seminar where students are expected to share responsibility with the instructor for both the teaching and learning in the course. Our community of learners will be a respectful environment personifying the principles of Suffolk County Community College. As such, it is expected that all will:

• Practice personal academic integrity
• Respect the dignity of all persons
• Respect the rights and property of other’s opinions
• Demonstrate concern for others, their feelings, and their needs for conditions which support their work and development

WRITTEN ASSIGNMENTS

• Learning Journal: Students will be required to keep a journal of newly learned information, both in and outside the classroom, as well as reflections on personal and academic growth. Which will include, but is not limited to:
  o Campus Activity Report: The Campus Activity report is a one page typed report of a scheduled campus event, which students will email to their instructor.
  o Campus Resource Project: Students are required to use the Student Handbook, as well as, speak to faculty and staff to complete this project.
  o Library Research Project: Students will use the SCCC library homepage to locate sources to be integrated with a class project.
  o Autobiography: This assignment will allow students to explore and evaluate aspects of their personal journey. It will also allow students to explore college goals and career aspirations.
  o Major/Career Paper: This assignment will ask students to explore the various job opportunities available through their major.

STUDENTS ARE REQUIRED TO ATTEND
*One campus activity event of the student’s choice
### Weekly Outline of Topics

The following is a tentative schedule of topics to be covered. These dates may vary depending upon class time and student participation.

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Chapter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sept. 9</td>
<td>Understanding your College.</td>
<td>1</td>
</tr>
<tr>
<td>Sept. 14</td>
<td>Who Are you?</td>
<td>2</td>
</tr>
<tr>
<td>Sept. 16</td>
<td>Managing you Time and Stress</td>
<td>3</td>
</tr>
<tr>
<td>Sept. 21</td>
<td>Visit to Computer Lab</td>
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<tr>
<td>Sept 23</td>
<td>Diversity and Relationships</td>
<td>5</td>
</tr>
<tr>
<td>Sept. 30</td>
<td>Listening and Taking Notes Effectively</td>
<td>6</td>
</tr>
<tr>
<td>Oct. 5</td>
<td>Information Literacy and Research Writing</td>
<td>11</td>
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<tr>
<td></td>
<td><strong>Trip to Library</strong></td>
<td></td>
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<tr>
<td>Oct. 7</td>
<td>Reading Skills</td>
<td>7</td>
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<tr>
<td>Oct. 12</td>
<td>Study Skills and Test-Taking Strategies</td>
<td>8</td>
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<tr>
<td>Oct. 14</td>
<td>Writing and Speaking Effectively</td>
<td>9</td>
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<tr>
<td>Oct. 19</td>
<td>Thinking Creatively, Analytically and Critically</td>
<td>10</td>
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<tr>
<td>Oct. 21</td>
<td>Staying Healthy &amp; Taking the Next Steps.</td>
<td>12 &amp; 13</td>
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